

AGENDA
REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF MORTON, ILLINOIS
7:00 P.M.
MONDAY, FEBRUARY 5, 2024
FREEDOM HALL, 349 W. BIRCHWOOD, MORTON, ILLINOIS

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. PLEDGE OF ALLEGIANCE TO THE FLAG**
- IV. PUBLIC HEARING**
- V. PRESENTATIONS AND SPECIAL REPORTS**
- VI. PUBLIC COMMENT**
 - A. Public Comments
 - B. Requests for Removal of Items from the Consent Agenda
- VII. CONSENT AGENDA**
 - A. Approval of Minutes
 - 1. Regular Meeting – January 15, 2024
 - B. Approval of Bills
- VIII. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT AGENDA**
- IX. VILLAGE PRESIDENT**
- X. VILLAGE CLERK**
- XI. VILLAGE ADMINISTRATOR**
 - A. An Ordinance Amending Title 8, Chapters 3 & 4, Multiple Sections of the Morton Municipal Code Regarding the Rates Charged to Users of the Water and Wastewater System
- XII. CHIEF OF POLICE**
- XIII. CORPORATION COUNSEL**
- XIV. DIRECTOR OF FIRE AND EMERGENCY SERVICES**
- XV. DIRECTOR OF PUBLIC WORKS**
 - A. Annual Fuel Bid
- XVI. ZONING AND CODE ENFORCEMENT OFFICER**
- XVII. VILLAGE TRUSTEES**
 - A. Trustee Blunier
 - B. Trustee Hilliard
 - C. Trustee Leitch
 - D. Trustee Menold
 - E. Trustee Newman
 - F. Trustee Parrott
- XVIII. CLOSED SESSIONS**
- XIX. CONSIDERATION OF MATTERS ARISING FROM CLOSED SESSIONS**
- XXIII. ADJOURNMENT**

**VILLAGE BOARD OF TRUSTEES
REGULAR MEETING
7:00 P.M., January 15, 2024**

After calling the meeting to order, the Pledge of Allegiance was recited before Clerk Evans called the roll, finding the following members present: Blunier, Leitch, Menold, Newman, Parrott – 5.

PUBLIC HEARING – None.

PRESENTATIONS – None.

PUBLIC COMMENT – None.

CONSENT AGENDA

- A. Approval of Minutes.
 - 1. Regular Meeting – January 2, 2024
- B. Approval of Bills

Trustee Parrott moved to approve the Consent Agenda. Motion was seconded by Trustee Leitch and approved with the following roll call vote:

Yes: Blunier, Leitch, Menold, Newman, Parrott – 5.
No: None – 0.
Absent: Hilliard – 1.
Abstain: None – 0.

VILLAGE PRESIDENT – President Kaufman requested approval to appoint John Cirilli to the vacant Plan Commission seat, term to expire 4/30/2028. Trustee Newman moved to approve and it was seconded by Trustee Menold before approval by the following roll call vote:

Yes: Blunier, Leitch, Menold, Newman, Parrott – 5.
No: None – 0.
Absent: Hilliard – 1.
Abstain: None – 0.

VILLAGE CLERK – None.

VILLAGE ADMINISTRATOR – Administrator Smick requested approval of the Building Improvement Grant recommendation. Trustee Parrott moved to approve and it was seconded by Trustee Newman before approval by the following roll call vote:

Yes: Blunier, Leitch, Menold, Newman, Parrott – 5.
No: None – 0.
Absent: Hilliard – 1.
Abstain: None – 0.

CHIEF OF POLICE – None.

CORPORATION COUNSEL – In Attorney McGrath’s absence, Chief Darche requested approval of an Ordinance Making Amendments to Section 9-6-21 Regarding Hours of Service for Rotation Tow Providers. Trustee Menold moved to approve and it was seconded by Trustee Parrott before approval by the following roll call vote:

Yes: Blunier, Leitch, Menold, Newman, Parrott – 5.
No: None – 0.
Absent: Hilliard – 1.
Abstain: None – 0.

DIRECTOR OF FIRE AND EMERGENCY SERVICES – None.

DIRECTOR OF PUBLIC WORKS – DPW Loudermilk presented an IDOT MFT Sealcoat Resolution for approval. Trustee Newman moved to approve and it was seconded by Trustee Parrott before approval by the following roll call vote:

Yes: Blunier, Leitch, Menold, Newman, Parrott – 5.
No: None – 0.
Absent: Hilliard – 1.
Abstain: None – 0.

DPW Loudermilk then presented an Ordinance Making Amendments to Title 8, Chapters 3 & 4 of the Morton Municipal Code Regarding the Rates Charged to Users of the Water and Wastewater System. There were many comments regarding the need for this Ordinance and rate increases. Trustee Newman moved to approve the Ordinance and it was seconded by Trustee Menold before approval by the following roll call vote:

Yes: Blunier, Leitch, Menold, Newman, Parrott – 5.
No: None – 0.
Absent: Hilliard – 1.
Abstain: None – 0.

After that, DPW Loudermilk presented an Ordinance Making Amendments to Title 4, Chapter 1 of the Morton Municipal Code Regarding Fees for Miscellaneous Paving Projects. After light discussion, Trustee Menold moved to approve and it was seconded by Trustee Leitch before approval by the following roll call vote:

Yes: Blunier, Leitch, Menold, Newman, Parrott – 5.
No: None – 0.
Absent: Hilliard – 1.
Abstain: None – 0.

Finally, DPW Loudermilk requested to waive formal bidding and accept a proposal using Sourcewell Purchasing for a 2024 Caterpillar 289D3 XPS Compact Track Loader for the Street Department in the amount of \$44,044.00 from Altorfer Inc. which included a trade-in of 2021 Cat 289D3 XPS Compact Track Loader. Trustee Leitch moved to approve and it was seconded by Trustee Parrott before approval by the following roll call vote:

Yes: Blunier, Leitch, Menold, Newman, Parrott – 5.

No: None – 0.

Absent: Hilliard – 1.

Abstain: None – 0.

ZONING AND CODE ENFORCEMENT OFFICER – None.

VILLAGE TRUSTEES

Trustee Blunier – None.

Trustee Hilliard – None.

Trustee Leitch – None.

Trustee Menold – None.

Trustee Newman – None.

Trustee Parrott – None.

CLOSED SESSIONS – None.

CONSIDERATION OF MATTERS ARISING FROM CLOSED SESSIONS – None.

ADJOURNMENT

With no further business to come before the Board, Trustee Menold moved to adjourn. The motion was seconded by Trustee Newman and followed by unanimous voice vote of all present board members.

PRESIDENT

ATTEST:

VILLAGE CLERK

**VILLAGE OF MORTON
ORDINANCE 24-32**

**AN ORDINANCE MAKING AMENDMENTS TO SECTION 8-15-4 REGARDING
THE AMOUNT BILLED FOR UTILITY SERVICES, SECTION 8-2-15
REGARDING THE GAS RATE SCHEDULE, AND SECTION 8-5-5 REGARDING
THE STORM WATER SERVICE CHARGES**

NOW THEREFORE, be it ordained by the President and Board of Trustees of the Village of Morton, in the State of Illinois, as follows:

SECTION 1: **AMENDMENT** “8-15-4: Due Date Of Bills For Discount; Loss Of Discount” of the Morton Municipal Code is hereby *amended* as follows:

B E F O R E A M E N D M E N T

8-15-4: Due Date Of Bills For Discount; Loss Of Discount

- A. Bills for utility service shall be rendered on the eighteenth day of each month at a rate of ninety-five percent (95%) of the actual amount of utility service rendered and said amount shall be due in full on the twenty-seventh day of the month. If the twenty-seventh day of the month falls on a Saturday, Sunday, or holiday observed by the Village, then said amount shall be due in full on the next following business day.
- B. If payment in full is not received by the Village at its utility office or in the utility drop boxes at or before five o'clock (5:00) P.M. on the aforesaid due date, then five percent (5%) of the actual amount of utility service rendered shall be added to the next month's bill and shall be due and payable in full on the twenty-seventh day of the month next following the due date of the bill for such utility service.
- C. Failure to receive a utility bill shall not excuse a customer from his or her obligation to pay within the time period specified. (amd. Ord. 19-09, 8-6-18)

A F T E R A M E N D M E N T

8-15-4: Due Date Of Bills For Discount; Loss Of Discount

- A. Bills for utility service shall be rendered on the eighteenth day of each month at a rate as stated in the respective Code section for the ~~of ninety-five percent (95%) of the~~ actual amount of utility service rendered and said amount shall be due in full on the twenty-seventh day of the month. If the twenty-seventh day of the month falls on a Saturday, Sunday, or holiday observed by the Village, then said amount shall be due in full on the next following business day.
- B. If payment in full is not received by the Village at its utility office or in the utility drop boxes at or before five o'clock (5:00) P.M. on the aforesaid due date, then five percent (5%) of the actual amount of utility service rendered shall be added to the next month's

bill and shall be due and payable in full on the twenty-seventh day of the month next following the due date of the bill for such utility service.

- C. Failure to receive a utility bill shall not excuse a customer from his or her obligation to pay within the time period specified. (amd. Ord. 19-09, 8-6-18)

SECTION 2: **AMENDMENT** “8-2-15: Gas Rate Schedule” of the Morton Municipal Code is hereby *amended* as follows:

BEFORE AMENDMENT

8-2-15: Gas Rate Schedule

- A. The rates and charges for the use of service of the Morton Municipal Gas Company shall be established from time to time by the Village Board of Trustees. Such rates and charges shall be made and collected against each consumer who shall directly or indirectly receive gas from said utility, and the rates and charges shall be based upon the quantity of gas used by each consumer as measured by the gas meter. Such charge shall, in any event, commence upon the date that the installation of the gas meter is complete.
- B. The charge for gas shall be determined monthly, as follows:
1. The DPW shall determine the total cost of gas purchases during the previous month, said cost shall include all storage, usage, transportation, demand, shrinkage, and other costs of purchase incurred.
 2. The DPW shall determine the total volume of gas purchased the previous month.
 3. The total cost of gas purchased divided by the volume purchased will equal the average cost of gas on a per-therm basis. One (1) therm shall be deemed to equal one hundred (100) cubic feet.
 4. The rate to be charged to users of gas shall be the average cost per therm, as calculated monthly, plus the gross mark-up per therm, as follows:
 - a. Effective May 1, 2009: sixteen cents (\$0.16) per therm
 - b. Effective May 1, 2010: eighteen cents (\$0.18) per therm
 - c. Effective May 1, 2011: twenty cents (\$0.20) per therm

(amd. Ord. 01-29, 12-3-01; amd. Ord. 08-39, 3-2-09)

5. Rates shall be charged for residential service and for commercial/industrial service. Small commercial/industrial service shall be those users with a meter of a capacity less than one thousand (1,000) cubic feet per hour. Large commercial/ industrial service shall be those users with a meter of a capacity of one thousand (1,000) or more cubic feet per hour.
6. The gross charge for residential service shall be allocated on a uniform basis with a constant progression, based on the following usage:

First 30 therms: 125% x (the average cost per therm of gas as calculated monthly, plus the gross mark-up per therm) as established under this Section of the Morton Municipal Code.

Over 30 therms: 105% x (the average cost per therm of gas as calculated monthly, plus the gross mark-up per therm) as established under this Section of the Morton Municipal Code.

7. The gross charge for small commercial/industrial service shall be allocated on a uniform basis with a constant progression, based on the following usage:

First 150 therms: 115% x (the average cost per therm of gas as calculated monthly, plus the gross mark-up per therm) as established under this Section of the Morton Municipal Code.

Next 650 therms: 105% x (the average cost per therm of gas as calculated monthly, plus the gross mark-up per therm) as established under this Section of the Morton Municipal Code.

Over 800 therms: 102.5% x (the average cost per therm of gas as calculated monthly, plus the gross mark-up per therm) as established under this Section of the Morton Municipal Code.

8. The gross charge for large commercial/industrial service shall be allocated on a uniform basis with a constant progression, based on the following usage:

First 600 therms: 105% x (the average cost per therm of gas as calculated monthly, plus the gross mark-up per therm) as established under this Section of the Morton Municipal Code.

Next 2,400 therms: 102.5% x (the average cost per therm of gas as calculated monthly, plus the gross mark-up per therm) as established under this Section of the Morton Municipal Code.

Next 12,000 therms: 101% x (the average cost per therm of gas as calculated monthly, plus the gross mark-up per therm) as established under this Section of the Morton Municipal Code.

Over 15,000 therms: 99.5% x (the average cost per therm of gas as calculated monthly, plus the gross mark-up per therm) as established under this Section of the Morton Municipal Code.

9. There shall be a customer charge for service each month for each classification. Said gross charge shall be issued to all users within thirty (30) days of the installation of the service line by the Village, and a bill shall be issued each month thereafter, based on the rates herein, unless gas service is discontinued pursuant to the request of the users, the property owner, or the

Village for reasons other than non-payment. Effective May 1, 2009, the customer service charge for each classification shall be as follows:

- a. Residential Service: \$8.25 per month
- b. Small Commercial / Industrial Service: 13.00 per month
- c. Large Commercial / Industrial Service: 20.00 per month

For those existing customers outside the Village limits, there shall be, in addition to the customer service charge, a supplemental service charge of six dollars (\$6.00) per month.

Hereafter, there shall be an automatic five percent (5%) increase to these customer service charges on May 1, 2010 and May 1, 2011. (amd. Ord. 08-39, 3-2-09; amd. Ord 17-20, 9-5-17)

- C. The Illinois Utility Tax and any other taxes now or hereafter effective or to be levied on operation or revenues of the gas system in the future shall be applied uniformly and directly to all charges for gas service as additional charges.
- D. The Village Board shall have the right to establish special rates or contracts for gas service to special industrial or special service use. (Ord. 96-12, 7-1-96)

AFTER AMENDMENT

8-2-15: Gas Rate Schedule

- A. The rates and charges for the use of service of the Morton Municipal Gas Company shall be established from time to time by the Village Board of Trustees. Such rates and charges shall be made and collected against each consumer who shall directly or indirectly receive gas from said utility, and the rates and charges shall be based upon the quantity of gas used by each consumer as measured by the gas meter. Such charge shall, in any event, commence upon the date that the installation of the gas meter is complete.
- B. The charge for gas shall be determined monthly, as follows:
 - 1. The DPW shall determine the total cost of gas purchases during the previous month, said cost shall include all storage, usage, transportation, demand, shrinkage, and other costs of purchase incurred.
 - 2. The DPW shall determine the total volume of gas purchased the previous month.
 - 3. The total cost of gas purchased divided by the volume purchased will equal the average cost of gas on a per-therm basis. One (1) therm shall be deemed to equal one hundred (100) cubic feet.
 - 4. The rate to be charged to users of gas shall be the average cost per therm, as calculated monthly, plus the ~~gross~~ mark-up per therm, ~~as follows:~~ of
 - a. ~~Effective May 1, 2009: sixteen cents (\$0.16) per therm~~ ~~Effective May 1, 2010: eighteen cents (\$0.18) per therm~~
 - b. ~~Effective May 1, 2011: twenty cents (\$0.20) per therm~~

(amd. Ord. 01-29, 12-3-01; amd. Ord. 08-39, 3-2-09)

5. Rates shall be charged for residential service and for commercial/industrial service. Small commercial/industrial service shall be those users with a meter of a capacity less than one thousand (1,000) cubic feet per hour. Large commercial/ industrial service shall be those users with a meter of a capacity of one thousand (1,000) or more cubic feet per hour.
6. The ~~gross~~-charge for residential service shall be allocated on a uniform basis with a constant progression, based on the following usage:

First 30 therms: ~~+25~~118.75% x (the average cost per therm of gas as calculated monthly, plus the ~~gross~~-mark-up per therm) as established under this Section of the Morton Municipal Code.

Over 30 therms: ~~+05~~99.75% x (the average cost per therm of gas as calculated monthly, plus the ~~gross~~ mark-up per therm) as established under this Section of the Morton Municipal Code.

7. The ~~gross~~-charge for small commercial/industrial service shall be allocated on a uniform basis with a constant progression, based on the following usage:

First 150 therms: ~~+15~~109.25% x (the average cost per therm of gas as calculated monthly, plus the ~~gross~~ mark-up per therm) as established under this Section of the Morton Municipal Code.

Next 650 therms: ~~+05~~99.75% x (the average cost per therm of gas as calculated monthly, plus the ~~gross~~-mark-up per therm) as established under this Section of the Morton Municipal Code.

Over 800 therms: ~~+02~~597.375% x (the average cost per therm of gas as calculated monthly, plus the ~~gross~~ mark-up per therm) as established under this Section of the Morton Municipal Code.

8. The ~~gross~~ charge for large commercial/industrial service shall be allocated on a uniform basis with a constant progression, based on the following usage:

First 600 therms: ~~+05~~99.75% x (the average cost per therm of gas as calculated monthly, plus the ~~gross~~-mark-up per therm) as established under this Section of the Morton Municipal Code.

Next 2,400 therms: ~~+02~~597.375% x (the average cost per therm of gas as calculated monthly, plus the ~~gross~~-mark-up per therm) as established under this Section of the Morton Municipal Code.

Next 12,000 therms: ~~+01~~95.95% x (the average cost per therm of gas as calculated monthly, plus the ~~gross~~-mark-up per therm) as established under this Section of the Morton Municipal Code.

Over 15,000 therms: ~~99~~594.525% x (the average cost per therm of gas as

calculated monthly, plus the ~~gross~~ mark-up per therm) as established under this Section of the Morton Municipal Code.

9. There shall be a customer charge for service each month for each classification. Said ~~gross~~ charge shall be issued to all users within thirty (30) days of the installation of the service line by the Village, and a bill shall be issued each month thereafter, based on the rates herein, unless gas service is discontinued pursuant to the request of the users, the property owner, or the Village for reasons other than non-payment. ~~Effective May 1, 2009,~~ The customer service charge for each classification shall be as follows:

- a. Residential Service: ~~\$8.25~~ \$8.64 per month
- b. Small Commercial / Industrial Service: ~~13.00~~ \$13.61 per month
- c. Large Commercial / Industrial Service: ~~20.00~~ \$20.95 per month

For those existing customers outside the Village limits, there shall be, in addition to the customer service charge, a supplemental service charge of six dollars (\$6.00) per month.

~~Hereafter, there shall be an automatic five percent (5%) increase to these customer service charges on May 1, 2010 and May 1, 2011.~~ (amd. Ord. 08-39, 3-2-09; amd. Ord 17-20, 9-5-17)

- C. The Illinois Utility Tax and any other taxes now or hereafter effective or to be levied on operation or revenues of the gas system in the future shall be applied uniformly and directly to all charges for gas service as additional charges.
- D. The Village Board shall have the right to establish special rates or contracts for gas service to special industrial or special service use. (Ord. 96-12, 7-1-96)

SECTION 3: AMENDMENT “8-5-5.1: Detached Single-Family Residential Property” of the Morton Municipal Code is hereby *amended* as follows:

BEFORE AMENDMENT

8-5-5.1: Detached Single-Family Residential Property

Developed properties will be charged one (1) ERU each. The charge per ERU is \$4.88 per month (net \$4.64). There shall be an automatic three percent (3%) increase to these rates annually on May 1 beginning 2012 and through May 1, 2015. (amd. Ord. 06-07, 5-15-06; amd. Ord. 10-27, 1-3-11)

AFTER AMENDMENT

8-5-5.1: Detached Single-Family Residential Property

Developed properties will be charged one (1) ERU each. The charge per ERU is ~~\$5.22~~^{\$4.88} per month (net \$4.64). ~~There shall be an automatic three percent (3%) increase to these rates annually on May 1 beginning 2012 and through May 1, 2015.~~ (amd. Ord. 06-07, 5-15-06; amd. Ord. 10-27, 1-3-11)

SECTION 4: AMENDMENT “8-5-5.2: Parcels Other Than Detached Single-Family Residential” of the Morton Municipal Code is hereby *amended* as follows:

BEFORE AMENDMENT

8-5-5.2: Parcels Other Than Detached Single-Family Residential

- A. Developed properties other than detached single-family residential will be charged based on the number of ERU’s on the property. The charge per ERU will be \$4.88 per month (net \$4.64). There shall be an automatic three percent (3%) increase to these rates annually on May 1 beginning 2012 and through May 1, 2015. (amd. Ord. 10-27, 1-3-11)
- B. Duplexes will be billed a minimum of one (1) ERU per dwelling unit.
- C. The minimum storm water utility bill for a developed property will be one (1) ERU.
- D. If a multiple-occupant property can be invoiced on one (1) bill, the ERU charge will be exactly as calculated. If the invoice is divided among the occupants, and each is billed, the minimum billing will be one (1) ERU per occupant, with fractions rounded to the nearest whole number (.5 rounds up).
- E. Billing is done in whole ERU’s, with fractions rounded to the nearest whole number (.5 rounds up). (amd. Ord. 06-07, 5-15-06)

AFTER AMENDMENT

8-5-5.2: Parcels Other Than Detached Single-Family Residential

- A. Developed properties other than detached single-family residential will be charged based on the number of ERU’s on the property. The charge per ERU will be ~~\$4.88~~^{\$5.22} per month (net \$4.64). ~~There shall be an automatic three percent (3%) increase to these rates annually on May 1 beginning 2012 and through May 1, 2015.~~ (amd. Ord. 10-27, 1-3-11)
- B. Duplexes will be billed a minimum of one (1) ERU per dwelling unit.
- C. The minimum storm water utility bill for a developed property will be one (1) ERU.
- D. If a multiple-occupant property can be invoiced on one (1) bill, the ERU charge will be exactly as calculated. If the invoice is divided among the occupants, and each is billed, the minimum billing will be one (1) ERU per occupant, with fractions rounded to the nearest whole number (.5 rounds up).
- E. Billing is done in whole ERU’s, with fractions rounded to the nearest whole number (.5 rounds up). (amd. Ord. 06-07, 5-15-06)

PASSED AND ADOPTED BY THE VILLAGE OF MORTON PRESIDENT AND BOARD OF TRUSTEES _____.

	AYE	NAY	ABSENT	ABSTAIN
Trustee Blunier	_____	_____	_____	_____
Trustee Hilliard	_____	_____	_____	_____
Trustee Leitch	_____	_____	_____	_____
Trustee Menold	_____	_____	_____	_____
Trustee Parrott	_____	_____	_____	_____
Trustee Newman	_____	_____	_____	_____
President Kaufman	_____	_____	_____	_____

Presiding Officer

Attest

Jeffrey L. Kaufman, Village President,
Village of Morton

Zo M. Evans, Village Clerk, Village
of Morton

MEMO

TO: President and Board of Trustees
FROM: Craig Loudermilk
DATE: January 31, 2024
RE: Annual Fuel bid

On Wednesday, January 31, 2024, the bids for fuel for the period February 5, 2024 to January 31, 2025, were opened with the bids received as follows:

	Unleaded 87 Octane Bid (no tax) (+.466/gal.)	No. 2 Bio Diesel (w/ 2% soy) Bid (no tax) (+.541/gal.)	No. 2 Bio Diesel (w/ 2% soy) w/ Winter Additive Bid (no tax) (+.541/gal.)
Ag-Land FS, Inc. (Tremont, IL)	\$ 2.66	\$ 3.04	\$ 3.10

I recommend awarding the annual fuel contract to Ag-Land FS, Inc. The following are current State & Federal taxes that are in addition to the bid:

Federal Excise Tax (LUST) = \$ 0.001
State Underground Storage Tax (UST) = \$ 0.003
State Environmental Impact Fee (UST) = \$ 0.008
State Motor Fuel Tax (Unleaded) = \$ 0.454
State Motor Fuel Tax (Diesel) = \$ 0.529

The only bid for unleaded gasoline is **Ag-Land FS, Inc. at \$ 3.126** (taxes & fees included).

The only bid for diesel is **Ag-Land FS, Inc. at \$ 3.581** (taxes & fees included).

The only bid for diesel w/ winter additive is **Ag-Land FS, Inc. at \$ 3.641** (taxes & fees included).