

Village of Morton Zoning & Code Enforcement Department

120 N. Main St., Morton, IL 61550

Phone: (309)266-5361 Fax: (309)266-5508 Email: bmarks@morton-il.gov

HOME OCCUPATION PERMIT APPLICATION

Applicant Name: _____	Email: _____
Home Address: _____	Phone: _____
Name of Business: _____	Nature of Business: _____

Guideline Checklist:

1. Will the total area used for the home occupation exceed either 20% of the total gross floor area or 300 square feet? _____ YES _____ NO
2. If the garage is to be used in the home occupation, will the portion used exceed 50% of the gross floor area? _____ YES _____ NO
3. Will anyone other than residents be employed or otherwise compensated? _____ YES _____ NO
4. Will mechanical or electrical equipment other than that customarily used for domestic or hobby purposes be used? _____ YES _____ NO
5. Will there be any signs or other external evidence of the home occupation, including exterior storage of materials or equipment? _____ YES _____ NO
6. Will the home occupation generate heat, noise, glare, smoke emission, vibration, noxious or toxic fumes, or electrical interference which will be detectable at any point on the boundaries of the premises? _____ YES _____ NO
7. Will commercial vehicles be involved in deliveries? _____ YES _____ NO
8. Will articles other than those produced on the premises or those incidental to the occupation be sold there? _____ YES _____ NO
9. Will there be more than one home occupation operated on the premises? _____ YES _____ NO
10. Do any County, State, Federal, or local regulations govern this occupation? _____ YES _____ NO
11. What will be the maximum number of customer/client vehicles parked at the residence at any given time/total per week? _____ / _____

Applicant's Statement:

I am familiar with, and agree to abide by, the Village of Morton ordinance regarding home occupations, as well as any others which may apply to the above-described premises. I understand that this permit, if granted, is subject to revocation under the terms of said ordinance. I affirm the foregoing to be true and correct. A fee in the amount of **\$25.00** must also be collected prior to issuance of the permit.

Applicant Signature

Date