



120 N. Main St.
Morton, IL 61550

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(309) 266-5361

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bmarks@morton-il.gov

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www.morton-il.gov



Residential Swimming Pool Guidelines & Information



Installation Requirements

- Each swimming pool shall conform to the requirements of an accessory use 10-4-3 (N).
- A swimming pool and any associated apron shall be located within the required rear yard and maintain a side and rear setback of six feet (6').
- A swimming pool cannot be in an easement. The square footage of all uses permitted shall not exceed sixty percent (60%) of the actual rear yard.
- Surrounding each swimming pool, whether the pool be inground or above ground, there shall be erected an enclosure fence which shall be at least five feet (5') in height. A wall of at least five feet (5') in height is sufficient for one (1) or more sides of the enclosure. A screened-in patio area completely enclosing a pool shall be considered appropriate enclosure.



Installation Requirements Cont.

- The gates of the required fence shall be self-closing and have self-latching latches placed at least four feet (4') above the ground. The fence shall be constructed so as to not allow a five-inch (5") diameter sphere to pass through the fence.
- No pool shall be filled with water of a depth of two feet (2') or more until the enclosure required by this Section has been provided.
- The swimming pool shall be maintained in a reasonable state of repair and condition. Water shall not be allowed to become stagnant.



Permit Information

- The applicant will need to complete the attached Submittal Requirements application and provide all of the required information on the application.

*Have Questions?
Call (309) 266-5361*



Permit Information Cont.

- The applicant will have ninety (90) days from the issue date in order to start the project. If it is not started within that time frame, the applicant is required to obtain another permit.
- A stake out inspection before the project starts is required and an inspection at the completion of the project will be done (see application for details).
- The permit is valid for one hundred eighty (180) days from the issue date. Permit fees are listed on the application.



Village of Morton Zoning & Code Enforcement Dept.

The Zoning and Code Enforcement Department operates out of the Morton Village Hall Office located at 120 N. Main St., Morton, Illinois.

Office hours are Monday – Friday, 7:30 AM – 5:00 PM. Applicants are encouraged to call ahead for an appointment as members of the Zoning and Code Enforcement staff are often in and out of the office performing inspections and following-up on resident concerns.

Village of Morton Zoning & Code Enforcement Department

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Phone: (309)266-5361 Fax: (309)266-5508 Email: bmarks@morton-il.gov

SUBMITTAL REQUIREMENTS AND INFORMATION REQUIRED FOR IN-GROUND & PERMANENT ABOVE GROUND SWIMMING POOL PERMIT

- A completed Swimming Pool Permitting Form
- A site plan of the lot showing; the proposed structure with dimensions, all distances to lot lines and other structures, existing fence or proposed fence, location of mechanicals (Noise-Emitting Mechanical Equipment may be located no closer than 12' to the side property line), and location of backwash discharge.
- A grading plan illustrating top of pool elevation, exterior earth, and top of concrete elevations. Also included shall be drainage patterns of the proposed lot, existing drainage patterns adjacent to the lot, and erosion control features illustrating silt fence and the stabilized construction. If a benchmark is needed or if there are any questions regarding the required grading plan, please contact Nick Armstrong at 309-712-6453 or narmstrong@morton-il.gov.
- Per Ordinance 10-4-3 (N) Swimming pools where permitted shall be subject to the following:
 - Each swimming pool shall conform to the requirements of an accessory use
 - Surrounding each swimming pool, whether the pool be inground or above ground, there shall be erected an enclosure fence which shall be at least five feet (5') in height. A wall of at least five feet (5') in height is sufficient for one (1) or more sides of the enclosure. A screened-in patio area completely enclosing a pool shall be considered appropriate enclosure.
 - The gates of the required fence shall be self-closing and have self-latching latches placed at least four feet (4') above the ground. The fence shall be so constructed as to not allow a five-inch (5") diameter sphere to pass through the fence.
 - No pool, the construction of which is completed after the effective date of this Ordinance, shall be filled with water of a depth of two feet (2') or more until the enclosure required by this Section has been provided.
 - They shall be maintained in a reasonable state of repair and condition. Water shall not be allowed to become stagnant.
- Once the property has been staked out and before any installation or excavation takes place, a stakeout inspection is required. It is the permit applicant's responsibility to call for this inspection (Minimum 24hrs notice). Please call 309-712-6453
- Once all components of the project are complete, a final inspection is required. If a final inspection is not completed, a notice of violation will be issued. Please call 309-712-6453.
- A permanent above ground swimming pool permit fee in the amount of \$50.00 or an in-ground swimming pool permit fee in the amount of \$200.00
- An electrical permit is required in conjunction with the swimming pool permit. The electrical permit fee is \$200.00
- A fence permit is required in conjunction with the swimming pool permit. The fence permit fee is \$50.00

Village of Morton Zoning & Code Enforcement Department

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Phone: (309)266-5361 Fax: (309)266-5508 Email: bmarks@morton-il.gov

PROPERTY OWNER: _____	Email: _____
Address: _____	Phone: _____

GENERAL CONTRACTOR: _____ <small>IF OWNER MARK "SELF"</small>	Email: _____
Address: _____	Phone: _____

ELECTRICAL CONTRACTOR: _____	Email: _____
Address: _____	Phone: _____

PLUMBING CONTRACTOR: _____	Email: _____
Address: _____	Phone: _____
State Plumbing License #: _____	Contractor License #: _____

FENCE CONTRACTOR: _____	Email: _____
Address: _____	Phone: _____

CONCRETE CONTRACTOR: _____ <small>IF APPLICABLE</small>	Email: _____
Address: _____	Phone: _____

SITE INFORMATION & PROJECT INFORMATION

NOTE: Meeting the correct setbacks from the property line is the responsibility of the owner/applicant

Site Address or Parcel Number _____

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Pool & Apron Setback from Rear Property Line _____

Pool & Apron Setback from Side Property Lines _____ & _____

Total Sq. Footage of Rear Yard _____ Total Sq. Footage of all Uses in Rear Yard _____
(The sq. footage of all uses shall not exceed 60% of actual rear yard)

Estimated Cost of Construction \$ _____

POOL TYPE: In-Ground Above Ground

POOL SIZE: _____ POOL DEPTH: _____ MATERIALS: _____

BARRIER (5' minimum height for all fences): New Fence (Permit Required)
 Existing Fence HEIGHT: _____ TYPE: _____

Above ground pools without fencing: Barrier is attached and mounted on top of the pool structure

If a pool heater is to be installed, please provide the following information. This information will be used to determine if an upgrade in the size of your gas meter is necessary.

Equipment: Please list ALL equipment and appliances at this location being operated with natural gas:

_____	rated at	_____	BTU/Hour (Input Rating)
_____	rated at	_____	BTU/Hour (Input Rating)
_____	rated at	_____	BTU/Hour (Input Rating)
_____	rated at	_____	BTU/Hour (Input Rating)
_____	rated at	_____	BTU/Hour (Input Rating)
_____	rated at	_____	BTU/Hour (Input Rating)

TOTAL: _____ BTU/Hour (Input Rating)

It is hereby certified that the above use as shown on the plats and plans submitted with the application conforms with all applicable provisions of the Village of Morton Zoning Ordinance. The issuance of this Permit does not allow the violation of Village of Morton Zoning Ordinances or other governing Regulations.

Any changes or alteration in the accompanying submittal subsequent to the issuance of this permit without approval from the Zoning and Code Enforcement Officer shall constitute sufficient grounds for revocation of such permit.

Applicant understands and agrees with the terms of the permit.

Printed Name of Applicant: _____

Signature of Applicant: _____

Signed by the:

Contractor

Agent

Owner

Date: _____

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ELECTRICAL PERMIT FORM

PROPERTY OWNER: _____	Email: _____
Address: _____	Phone: _____

ELECTRICAL CONTRACTOR: _____	Email: _____
Address: _____	Phone: _____

Site Address or Parcel Number _____

Residential

ANY ELECTRICAL WORK IN EXCESS OF \$1,000 LABOR & MATERIALS OR CHANGE IN SERVICE REQUIRES A PERMIT

- | | |
|---|--|
| <input type="checkbox"/> Single Family | \$400 |
| <input type="checkbox"/> Duplex | \$400 (per unit) |
| <input type="checkbox"/> Multi Family | \$800 (plus \$50 per unit over two units) |
| <input type="checkbox"/> Additions/Remodel | \$200 |
| <input type="checkbox"/> Pool – permanent (above ground or in-ground) | \$200 |
| <input type="checkbox"/> Pool – temporary | \$100 |
| <input type="checkbox"/> Hot Tub | \$200 |
| <input type="checkbox"/> Service/Panel Change Out | \$100 |
| <input type="checkbox"/> Generator | \$100 |
| <input type="checkbox"/> Solar/Renewable Energy System | \$100 |

FEE TOTAL: \$ _____

Commercial/Industrial

COMMERCIAL INDUSTRIAL FEES ARE BASED ON THE COST OF THE ELECTRICAL PROJECT UNLESS OTHERWISE NOTED

<u>Valuation</u>	<u>Fee</u>
<input type="checkbox"/> \$1,001 - \$2,500	\$100
<input type="checkbox"/> \$2,501 - \$10,000	\$250
<input type="checkbox"/> \$10,001 - \$15,000	\$350
<input type="checkbox"/> \$15,001 - \$20,000	\$500
<input type="checkbox"/> Over \$20,001	\$500 (plus \$2 per \$1,000 over \$20,001 rounded to nearest \$1,000)
Valuation: _____ (Indicate amount)	
<input type="checkbox"/> Signs	\$100
<input type="checkbox"/> Service/Panel Change Out	\$100
<input type="checkbox"/> Generator	\$100
<input type="checkbox"/> Solar/Renewable Energy System	\$100
<input type="checkbox"/> Lighting Retrofit	\$100

FEE TOTAL: \$ _____

Notes: _____

All electrical work shall comply with the 2014 National Electric Code. Is it the sole responsibility of the permit holder to call and make arrangements for any required inspections.

ELECTRICAL INSPECTOR STEVEN J. SCHLAPPI (309)303-0969

Signature of Applicant: _____ **Date:** _____

By my signature, I acknowledge I have read the requirements listed above, have completed all pages of this permit application, and have provided any additional documentation and fees required.

Signed by the: Contractor Agent Owner

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Village of Morton Electrical Contractor Certification Requirements

In order to apply for a permit to perform electrical work within the Village of Morton, an electrical contractor must first obtain an Electrical Contractor's Certification from the Village of Morton Zoning & Code Enforcement Department. Certifications are valid for one calendar year from January 1st – December 31st. The fee for a certification obtained after January 1st is not prorated. Electrical contractors will need to provide the following to obtain certification:

- 1. A copy of your Electrical Contractor's License from the city where tested.**
- 2. A fee of \$100.00 payable by either cash, check or credit/debit card.**

If you have any questions, please contact the Village of Morton Zoning and Code Enforcement Department at (309)266-5361.