

Village of Morton Zoning & Code Enforcement Department

120 N. Main St., Morton, IL 61550

Phone: (309)266-5361 Fax: (309)266-5508 Email: bmarks@morton-il.gov

MURAL PROCEDURES FOR A VILLAGE SPONSORED MURAL PERMIT APPLICATION

(If the mural is being sponsored by a public body other than the Village of Morton, please proceed to page 2 and complete the Mural Permit Form)

The following steps must be taken before a mural permit will be issued by the Village of Morton:

1. Consultation or meeting with the Mayor to determine whether the Mayor desires the Village to move forward as the sponsor for the mural
2. If the Mayor approves, the mural proponent must complete the Village's mural permit application form and submit it to the Zoning and Code Enforcement Officer
3. Village Zoning and Code Enforcement Officer will provide the Village Attorney a copy of the mural permit application form
4. Village Attorney will prepare a license agreement. The license agreement is sent to the mural proponent for signatures
5. Once the license agreement is signed and returned to the Village Attorney, a resolution approving the license agreement will be prepared by the Village Attorney and placed on the agenda for approval by the Village Board of Trustees
6. Village Board of Trustees adopts the prepared resolution approving the license agreement
7. Village Zoning & Code Enforcement Officers issues a permit for the mural

MURAL SPONSOR: _____
(Individual paying to have mural installed)

Email: _____

Address: _____

Phone: _____

PROPERTY OWNER: _____
(Owner of building upon which mural is to be installed, list if different than sponsor)

Email: _____

Address: _____

Phone: _____

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PROJECT INFORMATION

Mural Location Address: _____

PIN Number: _____

Zoning District: _____

Please also provide the following with the Mural Permit Application:

- Building elevation drawn to scale, and one (1) 8½" x 11" reduction suitable for photo copying, that identifies:
 - The façade on which the mural is proposed
 - The location of existing and proposed murals
 - The mural dimensions
 - The height of the mural above grade
 - The location and angle of direction for all lights for the mural

It is hereby certified that the above use as shown on the plats and plans submitted with the application conforms with all applicable provisions of the Village of Morton Zoning Ordinance. The issuance of this Permit does not allow the violation of Village of Morton Zoning Ordinances or other governing Regulations.

Any changes or alteration in the accompanying submittal subsequent to the issuance of this permit without approval from the Zoning and Code Enforcement Officer shall constitute sufficient grounds for revocation of such permit.

Applicant understands and agrees with the terms of the permit.

Printed Name of Applicant: _____

Signature of Applicant: _____

Date: _____

Signed by the:

Contractor

Agent

Owner