

MINUTES
BUSINESS DISTRICT DEVELOPMENT AND REDEVELOPMENT COMMISSION
REGULAR MEETING
January 8, 2020

Vice-Chairperson Jim Ritthaler called the meeting to order, with the following members present: Voting Members – Bill Aupperle, Todd Grimm, Cathy Kemp, Mike Murphy, Jim Ritthaler, Wesley Sutter and Dane Zeller. Non-Voting Members present – Trustee Steve Leitch, EDC Director Leigh Ann Brown and Administrator Julie Smick. Absent: voting members – Jenna Grimm and Jason Scarfe; and non-voting member Mayor Jeff Kaufman.

Presentations – None.

Public Comment – None.

Approval of the Minutes – The minutes from the November 13, 2019 were presented for approval. Motion by Murphy, seconded by Kemp for approval. Motion approved by voice vote, all in favor.

Unfinished Business:

Revised Building Improvement Grant Application Form

The Commission reviewed the revised Building Improvement Grant application form. Suggested to include a section explaining the pro-rata grant amount for grants awarded to properties which have received a grant within past five years but have been sold to new owners.

New Business:

Grant Applications – None

Grant Reimbursement Requests – None

Fund Balance Report – Administrator Smick provided the report to the Commissioners.

Annual Notice to Properties in Business District

The Commission discussed whether to do another mailing this year to all properties in the Business District regarding the Building Improvement Grant. Administrator Smick asked to prepare a sample for February meeting.

Larger, One-per-Year Grant

The Commission discussed the idea of awarding an annual grant to one business or multiple businesses that would be larger than the Building Improvement Grant and related to different economic development factors. Further discussion to be held next meeting.

Adjournment:

With no further business, Aupperle moved to adjourn, seconded by Kemp, followed by a unanimous voice vote.