AGENDA
REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF MORTON, ILLINOIS
7:00 P.M.
MONDAY, OCTOBER 7, 2019
FREEDOM HALL, 349 W. BIRCHWOOD, MORTON, ILLINOIS

I. CALL TO ORDER
II. ROLL CALL
III. PLEDGE OF ALLEGIANCE TO THE FLAG
IV. PUBLIC HEARING
V. PRESENTATIONS AND SPECIAL REPORTS
VI. PUBLIC COMMENT
   A. Public Comments
   B. Requests for Removal of Items from the Consent Agenda
VII. CONSENT AGENDA
   A. Approval of Minutes
      1. Regular Meeting – September 16, 2019
   B. Approval of Bills.
VIII. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT AGENDA
IX. VILLAGE PRESIDENT
X. VILLAGE CLERK
XI. VILLAGE ADMINISTRATOR
XII. CHIEF OF POLICE
XIII. CORPORATION COUNSEL
XIV. DIRECTOR OF FIRE AND EMERGENCY SERVICES
   A. Request to Award Ambulance Bid.
XV. DIRECTOR OF PUBLIC WORKS
   B. Acceptance of Alternate Bid No. 1 - Lighting Improvements as Part of the Jefferson Square Lighting and Landscape Improvements Project in the Amount of $81,060.00 and Award of Contract for Same to ANJ Electric.
   C. Acceptance of Alternate Bid No. 2 - Landscaping Improvements as Part of the Jefferson Square Lighting and Landscape Improvements Project in the Amount of $76,500.00 and Award of Contract for Same to Krumholz Brothers Landscaping.
   D. 2019 Fall Yardwaste Disposal Program.
XVI. PLANNING AND ZONING OFFICER
XVII. VILLAGE TRUSTEES
   A. Trustee Blunier
   B. Trustee Leitch
   C. Trustee Leman
   D. Trustee Menold
   E. Trustee Newman
   F. Trustee Parrott
XVIII. CLOSED SESSIONS
   A. Discussing Pending or Probable Litigation Against, Affecting or on Behalf of the Public Body Pursuant to Section 2(c)(11) of the Open Meetings Act [5 ILCS 120/2(c)(11)].
XIX. CONSIDERATION OF MATTERS ARISING FROM CLOSED SESSIONS
XX. ADJOURNMENT
After calling the meeting to order, President Kaufman led the Pledge of Allegiance. The Clerk called the roll, with the following members present: Blunier, Leitch, Leman, Menold, Newman, Parrott – 6.

PUBLIC HEARING – None.

PRESENTATIONS – Planning and Zoning Officer Spangler was recognized for his many years of service to the Village, as he will be retiring at the end of September. Former Trustee Newhouse gave a speech honoring PZO Spangler. He was then honored with a crystal Dr. Pepper award, his well-known favorite drink. Everyone in attendance did a Dr. Pepper toast to Roger in recognition of his years of service to the community.

PUBLIC COMMENT – None.

CONSENT AGENDA
   A. Approval of Minutes.
      1. Regular Meeting – September 3, 2019
   B. Approval of Bills

Trustee Leitch moved to approve the Consent Agenda. Motion was seconded by Trustee Leman and approved with the following vote:

No: None.
Absent: None.

VILLAGE PRESIDENT
President Kaufman had Attorney McGrath present Resolution 21-20 - A Resolution Authorizing Execution of Second Amendment to Lease with Lab Properties, LLC Series II, and Samuel R. Parrott as Trustee Under the Samuel R. Parrott Land Trust. Trustee Kaufman noted that this would extend the lease of the Fire Department building at 205 W. Adams until January 31, 2023. Trustee Newman moved to approve. Motion was seconded by Trustee Leitch and approved with the following vote:

No: None.
Absent: None.

DIRECTOR OF PUBLIC WORKS
DPW Loudermilk requested acceptance of bid for North Morton Avenue Interconnect and Signal Improvements in the amount of $90,454.47 and award of contract for same to Laser Electric, Inc. He noted that this would involve the 7 intersections on N. Morton from Jackson to Highland and would work to interconnect them with fiber optics, radio, etc. to coordinate the signal timing. It will be integrated into the IDOT system and will allow for the change of timing remotely. Trustee Newman moved to approve. Motion was seconded by Trustee Parrott and approved with the following vote:

No: None.
Absent: None.
DPW Loudermilk then requested acceptance of Change Order #1 for North Morton Avenue Interconnect and Signal Improvements to replace the traffic signal battery backup units at the Ashland St. and Highland St. intersections in the amount of $13,030.00 to Laser Electric, Inc. Trustee Leitch moved to approve. Motion was seconded by Trustee Menold and approved with the following roll call vote:

No: None.
Absent: None.

DPW Loudermilk then announced the 2019 Fall Yardwaste Disposal Program. It will start Saturday, October 26 and go through Sunday, December 8. The hours will be 8am to 5pm and it will be closed on the Thursday and Friday of Thanksgiving week.

DPW Loudermilk then announced the Semi-Annual Hydrant Flushing Program. It will be a three week program. Work will be done from 7am to 11pm and will be starting on Monday, September 30.

VILLAGE ADMINISTRATOR
Administrator Smick presented Ordinance 20-16 - An Ordinance Making Amendments Regarding Volunteer Firefighters Pension to Section 15 of Chapter 1 of Title 5 of the Morton Municipal Code. She noted that the pension plan is not currently an IRS-qualified plan. In order to avoid overhauling the entire plan, which would be an extensive undertaking, instead the amount paid to the retirees would be increased slightly to compensate for the additional compensation tax burden. It would increase the amount per year of service paid monthly from $5.00 per year of service to $6.00. Trustee Newman moved to approve. Motion was seconded by Trustee Parrott and approved with the following roll call vote:

No: None.
Absent: None.

PLANNING AND ZONING OFFICER
PZO Spangler added to his earlier remarks by expressing his appreciation to all the people he has worked with over the years.

PZO Spangler then presented Ordinance 20-15 - An Ordinance Annexing a Tract of Land Owned by Morton Park District Being 2.00 Acres, More or Less, and Assigned Parcel 06-06-04-200-012. He noted that it is right off of Hirstein Rd. along the driveway to the cemetery entrance, for the park district that would be used for parking. It has gone through the Plan Commission and the recommendation was to approve the annexation. Trustee Menold moved to approve. Motion was seconded by Trustee Blunier and approved with the following roll call vote:

No: None.
Absent: None.
VILLAGE TRUSTEES
BLUNIER – Trustee Blunier commended PZO Spangler for all he has done over the years, and also expressed confidence in Brad Marks and Kip Taufer, who will be assuming Spangler’s duties after retirement.
LEITCH – Nothing to report.
LEMAN – Nothing to report.
MENOLD – Nothing to report.
NEWMAN – Nothing to report.
PARROTT – Nothing to report.

ADJOURNMENT
With no further business to come before the Board, Trustee Parrott moved to adjourn. Motion was seconded by Trustee Leman and followed by a unanimous voice vote.

ATTEST:

____________________________________
PRESIDENT

____________________________________
VILLAGE CLERK
To: Mayor and Board of Trustees

From: Fire Chief Joe Kelley

Date: October 04, 2019

RE: Ambulance Purchase Bid Summary

Although 3 specification documents were picked up by ambulance dealers, only one bid was received from Foster Coach Sales in Sterling, Illinois. Our specifications requested that the bidder receive a price for the purchase of the commercial chassis from Truck Centers of Morton. As a result, Foster Coach Sales has provided us with 2 different bid prices depending on where we purchase the chassis; either from Truck Centers of Morton or the regular chassis dealership that they use which is Truck County in Wisconsin. Unfortunately, Truck Centers of Morton is not the lowest chassis bid. To further complicate the issue, we requested an optional extension to the chassis that would allow for a larger fuel tank and this option price is lower from Truck Centers of Morton.

Here is a summary of the price from the attached official quotation sheets:

<table>
<thead>
<tr>
<th></th>
<th>Truck Centers of Morton</th>
<th>Truck County of Wisconsin</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chassis Purchase</td>
<td>$84,156.00</td>
<td>$80,606.00</td>
</tr>
<tr>
<td>Chassis Option</td>
<td>$3636.00</td>
<td>$4978.00</td>
</tr>
<tr>
<td><strong>Chassis Total</strong></td>
<td><strong>$87,792.00</strong></td>
<td><strong>$85,584.00</strong></td>
</tr>
<tr>
<td>Ambulance construction</td>
<td>$199,193.00</td>
<td>$199,193.00</td>
</tr>
<tr>
<td><strong>Sub Total</strong></td>
<td><strong>$286,985.00</strong></td>
<td><strong>$284,777.00</strong></td>
</tr>
</tbody>
</table>

In addition, the following prepayment discount and trade-in are being offered:

<table>
<thead>
<tr>
<th></th>
<th>Truck Centers of Morton</th>
<th>Truck County of Wisconsin</th>
</tr>
</thead>
<tbody>
<tr>
<td>Trade-in Allowance</td>
<td>($4000)</td>
<td>($4000)</td>
</tr>
<tr>
<td>3% Annualized Pre-Payment Discount for Est 225 days</td>
<td>($3683.25)</td>
<td>($3683.25)</td>
</tr>
<tr>
<td><strong>Total with Discounts</strong></td>
<td><strong>$279,301.75</strong></td>
<td><strong>$277,093.75</strong></td>
</tr>
</tbody>
</table>

My recommendation is to purchase the ambulance from Foster Coach Sales using Truck County of Wisconsin as the lowest chassis bid, with the trade-in allowance and Pre-payment option for $277,093.75. However, I wanted to give the Board the option to decide if the chassis should be purchased locally from Truck Centers of Morton for an additional $2208.00 if that is a possibility. Please let me know if you have any questions.

Joe Kelley
Fire Chief
Morton Fire Department
300 W. Courtland
Morton, IL 61550
FOSTER COACH SALES, INC.
903 Prosperity Drive Street P.O. Box 700
Sterling, Illinois 61081
Phone: (815) 625-3276
(800) 369-4215
Fax: (815) 625-7222
Web site: www.fostercoach.com

QUOTATION

TO: CITY OF MORTON FIRE DEPARTMENT
300 W. COURTLAND
MORTON, IL 61550

ATTN: CHIEF JEFF KELLEY

DATE: 08/21/19

REFERENCE: NEW AMBULANCE

We are pleased to submit the following quotation in accordance with your request and subject to the Terms and Conditions listed below and on the reverse side hereof.

<table>
<thead>
<tr>
<th>QTY.</th>
<th>DESCRIPTION</th>
<th>EACH</th>
<th>NET PRICE</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>HORTON MODEL 623 (173&quot;) ALL-ALUMINUM MODULAR AMBULANCE WITH 72&quot; HEADROOM PER SPECIFICATION.</td>
<td>$199,193.00</td>
<td>$199,193.00</td>
</tr>
<tr>
<td></td>
<td>2020 FREIGHTLINER REGULAR CAB CHASSIS PER SPECIFICATION. NOTE: CHASSIS TO BE SUPPLIED BY TRUCK CENTER INC. OF MORTON.</td>
<td>$84,156.00</td>
<td>$84,156.00</td>
</tr>
</tbody>
</table>

ALTERNATE CAB CHASSIS OPTION:
2020 FREIGHTLINER M2 EXTENDED CAB CHASSIS PER SPECIFICATION:
NOTE: CHASSIS TO BE SUPPLIED BY TRUCK CENTER INC. OF MORTON.
ADD: $3,636.00 TO THE FINAL CONTRACT PRICE (CHASSIS COST $87,792.00)

OPTIONAL TRADE IN:
2004 FREIGHTLINER MEDTEC AMBULANCE WITH APPROX. 269,000 MILES ON IT.

$ -4,000.00 $ -4,000.00

OPTIONAL PRE-PAYMENT:
HORTON WILL PAY 3% ANNUALIZED INTEREST ON ANY PRE-PAYMENTS MADE ON THE CONVERSION COST DURING THE BUILD TIME AT THE PLANT. THE INTEREST WILL ACCRUE FROM THE TIME THE MONEY IS RECEIVED UNTIL COMPLETION OF THE UNIT AT THE PLANT.

$ Total $ 279,349.00

ACCEPTED BY: __________________________

TITLE: ________________ Date: ____________

ESTIMATED DELIVERY:
225 DAYS PENDING RECEIPT OF CHASSIS & APPROVED OR PROPOSED BY:
ANDREW FOSTER, VICE PRESIDENT
FOSTER COACH SALES, INC.
903 Prosperity Drive Street P.O. Box 700
Sterling, Illinois 61081
Phone: (815) 625-3276
(800) 369-4215
Fax: (815) 625-7222
Web site: www.fostercoach.com

QUOTATION

TO: CITY OF MORTON FIRE DEPARTMENT
300 W. COURTLAND
MORTON, IL 61550

ATTN: CHIEF JEFF KELLEY

REFERENCE: NEW AMBULANCE

DATE: 08/21/19

We are pleased to submit the following quotation in accordance with your request and subject to the Terms and Conditions listed below and on the reverse side hereof.

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</thead>
<tbody>
<tr>
<td></td>
<td>HORTON MODEL 623 (173&quot;) ALL-ALUMINUM MODULAR AMBULANCE WITH 72&quot; HEADROOM PER SPECIFICATION.</td>
<td>$ 199,193.00</td>
<td>$ 199,193.00</td>
</tr>
</tbody>
</table>
|      | 2020 FREIGHTLINER REGULAR CAB CHASSIS PER SPECIFICATION
NOTE: CHASSIS TO BE SUPPLIED BY TRUCK COUNTRY INC. IN WISCONSIN. | $ 80,606.00 | $ 80,606.00 |
|      | ALTERNATE CAB CHASSIS OPTION:
2020 FREIGHTLINER M2 EXTENDED CAB CHASSIS PER SPECIFICATION:
NOTE: CHASSIS TO BE SUPPLIED BY TRUCK COUNTRY INC. IN WISCONSIN.
ADD: $4,978.00 TO THE FINAL CONTRACT PRICE (CHASSIS COST $85,584.00) |  |  |
|      | OPTIONAL TRADE IN:
2004 FREIGHTLINER MEDTEC AMBULANCE WITH APPROX. 269,000 MILES ON IT. | $ -4,000.00 | $ -4,000.00 |
|      | OPTIONAL PRE-PAYMENT:
HORTON WILL PAY 3% ANNUALIZED INTEREST ON ANY PRE-PAYMENTS MADE ON THE CONVERSION COST DURING THE BUILD TIME AT THE PLANT. THE INTEREST WILL ACCRUE FROM THE TIME THE MONEY IS RECEIVED UNTIL COMPLETION OF THE UNIT AT THE PLANT. |  |  |
|      | $ Total | $ 275,799.00 |

ACCEPTED BY: ____________________________
TITLE: ____________________________ Date: ____________________________

ESTIMATED DELIVERY:
225 DAYS PENDING RECEIPT OF CHASSIS & APPROVED OR PROPOSED BY: ANDREW FORSTER, VICE PRESIDENT
Resolution for Maintenance
Under the Illinois Highway Code

Resolution Number Resolution Type Section Number
22-20 Original 20-00000-00-GM

BE IT RESOLVED, by the President and Board of Trustees of the Village of Morton Illinois that there is hereby appropriated the sum of two hundred thousand Dollars ($200,000) of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway Code from 01/01/20 to 12/31/20.

BE IT FURTHER RESOLVED, that only those operations as listed and described on the approved Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I ____________________________ Village ____________________________ Clerk in and for said Village ____________________________ of Morton in the State of Illinois, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the President and Board of Trustees of Morton at a meeting held on ___________.

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this ___________ day of ___________, ___________.

(SEAL)
Clerk Signature

APPROVED
Regional Engineer
Department of Transportation Date

Printed 09/17/19
BLR 14220 (Rev. 02/08/19)
## Estimate of Maintenance Costs

**Submittal Type:** Original

### Local Public Agency General Maintenance

<table>
<thead>
<tr>
<th>Local Public Agency</th>
<th>County</th>
<th>Section Number</th>
<th>Beginning</th>
<th>Ending</th>
</tr>
</thead>
<tbody>
<tr>
<td>Village of Morton</td>
<td>Tazewell</td>
<td>20-00000-00-GM</td>
<td>01/01/20</td>
<td>12/31/20</td>
</tr>
</tbody>
</table>

### Maintenance Items

<table>
<thead>
<tr>
<th>Maintenance Operation</th>
<th>Maint Eng Category</th>
<th>Insp Req</th>
<th>Material Categories/Point of Delivery or Work Performed by an Outside Contractor</th>
<th>Unit</th>
<th>Quantity</th>
<th>Unit Cost</th>
<th>Cost</th>
<th>Total Maintenance Operation Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>SNOW REMOVAL</td>
<td></td>
<td>No</td>
<td></td>
<td>TON</td>
<td>3,000</td>
<td>$66.00</td>
<td>$198,000</td>
<td>$198,000.00</td>
</tr>
</tbody>
</table>

**Total Operation Cost:** $198,000.00

### Estimate of Maintenance Costs Summary

<table>
<thead>
<tr>
<th>Maintenance</th>
<th>MFT Funds</th>
<th>Other Funds</th>
<th>Estimated Costs</th>
</tr>
</thead>
<tbody>
<tr>
<td>Local Public Agency Labor</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Local Public Agency Equipment</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Materials/Contracts (Non Bid Items)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Materials/Deliver &amp; Install/Request for Quotations (Bid Items)</td>
<td>$198,000.00</td>
<td>$198,000.00</td>
<td></td>
</tr>
<tr>
<td>Formal Contract (Bid Items)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Maintenance Total</td>
<td>$198,000.00</td>
<td>$198,000.00</td>
<td></td>
</tr>
</tbody>
</table>

### Estimated Maintenance Eng Costs Summary

<table>
<thead>
<tr>
<th>Maintenance Engineering</th>
<th>MFT Funds</th>
<th>Other Funds</th>
<th>Total Est Costs</th>
</tr>
</thead>
<tbody>
<tr>
<td>Maintenance Engineering</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Material Testing</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Advertising</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bridge Inspection Engineering</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Maintenance Engineering Total</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Estimated Maintenance</td>
<td>$198,000.00</td>
<td>$198,000.00</td>
<td></td>
</tr>
</tbody>
</table>

### Remarks

**SUBMITTED**

Local Public Agency Official | Date
---|---

Title

County Engineer/Superintendent of Highways | Date
---|---

**APPROVED**

Regional Engineer | Date
---|---

Department of Transportation

Printed 09/19/19

Page 1 of 1

BLR 14222 (Rev. 05/03/19)
October 2nd, 2019

Mr. Craig Loudermilk, P.E.
Director of Public Works
Village of Morton
120 North Main Street
P.O. Box 28
Morton, Illinois 61550-0028

RE: Village of Morton Jefferson Square Lighting and Landscape Improvements
MWEA Inc. Project No. 20190023

Dear Mr. Loudermilk:

Four (4) contractors submitted a bid for the Jefferson Square Lighting and Landscape Improvements project. The following is a tabulation of the bids received and read aloud on October 2nd, 2019:

<table>
<thead>
<tr>
<th>Bidder</th>
<th>A.N.J. Electric</th>
<th>Laser Electric, Inc.</th>
<th>Oberlander Electric</th>
<th>Krumholz Brothers Landscaping</th>
</tr>
</thead>
<tbody>
<tr>
<td>Acknowledge Addendums</td>
<td>Not Applicable</td>
<td>Not Applicable</td>
<td>Not Applicable</td>
<td>Not Applicable</td>
</tr>
<tr>
<td>Bid Bond</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Signed Bid</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Alternate Bid No. 1 – Lighting Improvements</td>
<td>$81,060.00</td>
<td>$97,834.00</td>
<td>$119,750.00</td>
<td></td>
</tr>
<tr>
<td>Alternate Bid No. 2 – Landscaping Improvements</td>
<td>-----</td>
<td>-----</td>
<td>-----</td>
<td>$76,500.00</td>
</tr>
</tbody>
</table>

We have reviewed the bids and recommend the contract for Jefferson Square Lighting Improvements project be awarded to the lowest responsive qualified bidder, A.N.J. Electric with an Alternate Bid No.1 Lighting Improvements totaling $81,060.00 and the contract for Jefferson Square Landscaping Improvements project be awarded to the lowest responsive qualified bidder, Krumholz Brothers Landscaping with an Alternate Bid No.2 Landscaping Improvements totaling $76,500.00

Please call me if you have any questions or comments.

Sincerely,

Robert D. Culp, P.E., C.F.M.
Sr. Project Manager
YARD WASTE DISPOSAL PROGRAM
FALL 2019

Open: Saturday, Oct. 26 – Sunday, December 8
8:00 A.M. – 5:00 P.M. daily

Closed on Thurs., Nov. 22 and Fri., Nov. 23 for Thanksgiving

VILLAGE OF MORTON RESIDENTS ONLY: Free yard waste disposal is available at Sewage Treatment Plant #2, 2625 S. Fourth (at the corner of S. Fourth and Broadway Rd.). Verification of name & address required.

The program is "self-serve" as it has been in the past. A fenced area at STP#2 will be designated for yard waste disposal. Assistance will not be provided for removal or dumping of landscape waste, so please plan accordingly.

The following regulations and limitations must be met:

1) Only leaves, grass clippings, and tree branches (no greater than 5’ in length or 4” in diameter), and any associated landscape waste will be accepted.
2) No paper or plastic bags will be allowed for disposal.
3) Neither landscaping timber (railroad ties) nor construction lumber is allowed.
4) No commercial enterprise may deposit landscape waste at this site.
5) "Root mass" from trees, bushes, or shrubbery is not allowed.
6) No pet waste, household garbage or plant containers of any kind at this site.
7) No yard waste is to be left outside the designated fenced area.
8) Video surveillance will take place during the program.

Please follow, or help us police these rules to ensure the continued operation of this free yard waste disposal program for all citizens of Morton.

Remember that it is a violation of Village ordinances to deposit landscape and yard waste on Village property (in the streets, in Prairie and Bull Run Creeks, down storm sewers, etc.), and that open burning of landscape waste or any kind of garbage is prohibited within the Village limits.