

MINUTES
BUSINESS DISTRICT DEVELOPMENT AND REDEVELOPMENT COMMISSION
REGULAR MEETING
July 10, 2019

Chairperson Jenna Grimm called the meeting to order, with the following members present: Voting Members – Jenna Grimm, Cathy Kemp, Mike Murphy, Jim Ritthaler, Jason Scarfe, Wesley Sutter and Dane Zeller. Non-Voting Members present – Trustee Steve Leitch and Administrator Julie Smick. Absent: Voting Members – Bill Aupperle and Todd Grimm; and non-voting member Mayor Jeff Kaufman. Public present: Leigh Ann Brown and Courtney Eeten of the Morton Chamber of Commerce/EDC.

Presentations – None.

Public Comment – Leigh Ann Brown of the Morton Chamber of Commerce/EDC introduced Courtney Eeten as a member of the EDC Business Engagement Team. She also gave an update on the Pocket Park stating that the project has been put on hold due to the Village’s requirement that any improvements be on deeded land rather than an easement. Work has begun to obtain a deed from PNC Bank for the portion of ground that will be needed. Project on hold for approximately one year.

Approval of the Minutes – The minutes from the June 2019 were presented for approval. Motion by Kemp, seconded by Scarfe for approval. Motion approved by voice vote, all in favor.

Unfinished Business:

None

New Business:

Grant Score Sheet Revision – The revised grant score sheet was discussed. There will now be one score sheet completed to determine if all grant requirements are met. The Commission will then vote to approve or deny the application based upon the requirements.

Motion was made by Kemp, seconded by Murphy to approve the new score sheet. Motion carried by voice vote.

Defining a Project for Grant Purposes – The Commission discussed the definition of a project for grant purposes. In the past, all segments of a project were considered “the project”, but upon discussion the Commission felt that a definable segment of the project could be applied for separately from the overall project. This would allow the overall project to begin.

Motion made by Sutter, seconded by Zeller to approve allowing a segment of a project to be applied for as long as the work being applied for has not been started or commenced. Recommendation will be forwarded to the Board of Trustees for approval. Motion carried with the following roll call vote:

Yes: Kemp, Murphy, Ritthaler, Sutter, Zeller

No: None

Abstain: Grimm, J., Scarfe

Absent: Grimm, T., Aupperle

Emerald City Investments – presentation made by Jason Scarfe and Derrick Grimm of Emerald City Investments for their application for a Building Improvement Grant. Commissions then discussed and scored the application.

Motion was made by Zeller, seconded by Sutter to approve the new grant document and requirements. Recommendation will be forwarded to the Board of Trustees for approval. Motion carried with the following roll call vote:

Yes: Kemp, Murphy, Ritthaler, Sutter, Zeller

No: None

Abstain: Grimm, J., Scarfe

Absent: Grimm, T., Aupperle

Fund Balance Report – Administrator Smick provided the report to the Commissioners.

Adjournment:

With no further business, Murphy moved to adjourn, seconded by Scarfe, followed by a unanimous voice vote.