

MINUTES
BUSINESS DISTRICT DEVELOPMENT AND REDEVELOPMENT COMMISSION
REGULAR MEETING
June 12, 2019

Chairperson Jenna Grimm called the meeting to order, with the following members present: Voting Members – Jenna Grimm, Todd Grimm, Mike Murphy, Jason Scarfe, Wesley Sutter and Dane Zeller. Non-Voting Members present – Administrator Julie Smick and EDC/Chamber Director Leigh Ann Brown. Absent: Voting Members – Bill Aupperle, Cathy Kemp, and Jim Ritthaler; non-voting members Mayor Jeff Kaufman and Trustee Steven Leitch.

Presentations – None.

Public Comment – None.

Approval of the Minutes – The minutes from the May 2019 were presented for approval. Motion by Zeller, seconded by Scarfe for approval. Motion approved by voice vote, all in favor.

Unfinished Business:

None

New Business:

Manito Transit – presentation made by Manito Transit for their application for a Building Improvement Grant. Commissions then discussed and scored the application. Smick had erroneously not included this on the agenda or provided the application to the Commissioners prior to the meeting. Application will be circulated via email and scored by those present.

Fund Balance Report – Administrator Smick provided the report to the Commissioners.

Grant Score Sheet Revision – As grant applications are taken year-round and scored individually, the Commission feels that the scoring process needs to be revised. The applications are no longer scored to allocate funding as it is now first come first granted. Discussion held to revise it to a one-page sheet that will be the compilation of the Commissioner's opinions following the review of the application and the interview of the applicant. Smick will revise the sheet and bring it to July's meeting for further discussion and possible approval.

Adjournment:

With no further business, Zeller moved to adjourn, seconded by Scarfe, followed by a unanimous voice vote.