

MINUTES
BUSINESS DISTRICT DEVELOPMENT AND REDEVELOPMENT COMMISSION
REGULAR MEETING
January 9, 2019

Vice-Chairperson Jim Ritthaler called the meeting to order, with the following members present: Voting Members – Bill Aupperle, Todd Grimm, Cathy Kemp, Mike Murphy, Jim Ritthaler, Jason Scarfe and Dane Zeller. Non-Voting Members present – Administrator Julie Smick and EDC/Chamber Director Leigh Ann Brown. Absent: Voting Members – Jenna Grimm, non-voting members Mayor Jeff Kaufman and Trustee Belsley.

Presentations – Leigh Ann Brown presented an update on the “Pocket Park” at the corner of Jefferson and First Ave. Presentations will be made to the Village Board of Trustee members.

Public Comment – None.

Approval of the Minutes – The minutes from the November 2018 were presented for approval. Motion by Aupperle, seconded by Murphy for approval. Motion approved by voice vote, all in favor.

Unfinished Business:

None

New Business:

Fund Balance Report – Administrator Smick went over the fund balance report as of December 2018.

Resignation of Matt Fick – Administrator Smick notified the Commission that Matt Fick has resigned from the Commission due to a conflict of interest.

Discussion of Change to Building Improvement Grant Commercial Usage Requirement – Administrator Smick explained to the Commission that a business owner in Morton is asking for consideration of a change to the grant requirement that a structure must be at least 50% commercial use. Owner operates a hair styling business from her home and employs 4 other individuals. The Commissioners discussed various ways to make this accommodation. Issues discussed:

- Writing the requirement to prevent a sole proprietor with no employees from being eligible for improvements to their home when they use a space as an office.
- Could the 50% be reduced to a lower figure?
- Could a requirement be added that the business employs at least a certain number of employees if it utilizes less than 50% of the structure?

The Commissioners agreed to consider a possible change for discussion at a future meeting.

Adjournment:

With no further business, Zeller moved to adjourn, seconded by Aupperle, followed by a unanimous voice vote.