

MINUTES
BUSINESS DISTRICT DEVELOPMENT AND REDEVELOPMENT COMMISSION
REGULAR MEETING
September 12, 2018

Chairperson Jenna Grimm called the meeting to order, with the following members present: Voting Members –Bill Aupperle, Jenna Grimm Todd Grimm, Cathy Kemp, Mike Murphy, and Dane Zeller. Non-Voting Members present –Administrator Julie Smick, Mayor Jeff Kaufman, Trustees Randy Belsley and Nate Parrott and EDC/Chamber Director Leigh Ann Brown. Absent: Voting Members – Matt Fick, Jim Ritthaler, and John McVey.

Presentations – Grimm, J. introduced Jason Scarfe who was in attendance. Jason was present to observe the meeting as he is considering being a replacement for John McVey, who would like to be replaced as his business is requiring too much of his time.

Leigh Ann Brown presented an update on the “Pocket Park” at the corner of Jefferson and First Ave. Stated project is moving forward and may possibly be completed in two phases.

Public Comment – None.

Approval of the Minutes – The minutes from the September 2018 were presented for approval. Motion by Kemp, seconded by Zeller for approval. Motion approved by voice vote, all in favor.

Unfinished Business:

Post Office Landscaping Project Funding – Trustee Parrott presented the updates to the landscaping plan for the Post Office and the reduced proposal from S.A. Moreland Landscapes. Discussion was held between Commissioners of the use of Business District funds for this project, the precedent this might set, and the issue of on-going maintenance. The Commissioners also discussed the need for the improvement for public safety and overall appearance of the location.

Motion was made by Murphy, seconded by Aupperle. Resulting vote was tied.

Yes: Aupperle, Grimm, J, Murphy
No: Grimm, T, Kemp, Zeller
Absent: Fick, McVey, Ritthaler

Item will be taken to Village Board of Trustees without a recommendation from the Commission.

New Business:

Building Improvement Grant Application – Ryan Andris from Veritiv made a presentation regarding their application for a building improvement grant to replace signage, redo customer entrances, and replace landscaping. Commissioners discussed the application and found that it met the requirements for a grant.

Motion made by Grimm, T., seconded by Aupperle. Motion approved with the following roll call vote:

Yes: Aupperle; Grimm, J, Grimm, T; Kemp; Murphy; Zeller
No: None
Absent: Fick, McVey, Ritthaler

Fund Balance Report – Administrator Smick went over the fund balance report as of September 2018.

Adjournment:

With no further business, Aupperle moved to adjourn, seconded by Kemp, followed by a unanimous voice vote.