

MINUTES
BUSINESS DISTRICT DEVELOPMENT AND REDEVELOPMENT COMMISSION
REGULAR MEETING
September 12, 2018

Chairperson Jenna Grimm called the meeting to order, with the following members present: Voting Members –Bill Aupperle, Matt Fick, Jenna Grimm Todd Grimm, Cathy Kemp, Jim Ritthaler, and Dane Zeller. Non-Voting Members present –Administrator Julie Smick, Mayor Jeff Kaufman and Trustee Nate Parrott. Absent: Voting Members – Mike Murphy, and John McVey.

Presentations – None.

Public Comment – None.

Approval of the Minutes – The minutes from the August 2018 were presented for approval. Motion by Ritthaler, seconded by Aupperle for approval. Motion approved by voice vote, all in favor.

Unfinished Business:

None

New Business:

Building Improvement Grant Application – Mike Zilch from Veritiv made a presentation regarding their application for a building improvement grant to replace the trees on their site at the corner of Courtland and N. Main. Commissioners discussed the application, and found that it met the minimum requirements for a grant. They did discuss that the replacement of trees required by Village ordinance wasn't the intent of allowing landscaping in the grant and will need to be something we look to revise with the end of the grant round.

Motion made by Aupperle, seconded by Ritthaler. Motion approved with the following roll call vote:

Yes: Aupperle; Fick; Grimm, J, Grimm, T; Kemp; Ritthaler; Zeller

No: None

Absent: Murphy, McVey

Post Office Landscaping Project – Mayor Kaufman and Trustee Parrott presented the plans and cost estimate for replacing the landscaping at the Post Office. Discussion was held regarding the appropriateness of use of Business District funds for this, and the possible precedent that might be set. The largest issue the Commissioners had with the project would be the future upkeep. Postmaster Ford spoke of his appreciation of the Village possibly assisting with this, as he will probably not be allotted any funding to improve the landscaping and doesn't foresee any in the near future.

After discussing the project, the Commissioners asked that a scaled back version of the plan be presented. They felt that the upkeep of what was proposed was too much, and the site would fall into similar states to its current one in only a few years. Mayor Kaufman and Trustee Parrott agreed to do this, and the subject was tabled until the October meeting.

Façade Grant Reimbursement Request – Grant Applicant Kniep Enterprises had submitted their reimbursement request for the façade grant from June 2017. Commissioners reviewed the documents provided. Motion made by Fick, seconded by Zeller for approval of the reimbursement. Motion approved by the following roll call vote:

Yes: Aupperle; Fick; Grimm, J, Grimm, T; Kemp; Ritthaler; Zeller

No: None

Absent: Murphy, McVey

Fund Balance Report – Administrator Smick went over the fund balance report as of August 2018.

Adjournment:

With no further business, Ritthaler moved to adjourn, seconded by Zeller, followed by a unanimous voice vote.