

AGENDA
REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF MORTON, ILLINOIS
7:00 P.M.
MONDAY, MARCH 19, 2018
FREEDOM HALL, 349 W. BIRCHWOOD, MORTON, ILLINOIS

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. PLEDGE OF ALLEGIANCE TO THE FLAG**
- IV. PUBLIC HEARING**
- V. PRESENTATIONS AND SPECIAL REPORTS**
- VI. PUBLIC COMMENT**
 - A. Public Comments
 - B. Requests for Removal of Items from the Consent Agenda
- VII. CONSENT AGENDA**
 - A. Approval of Minutes
 - 1. Regular Meeting – March 5, 2018
 - 2. Closed Session – March 5, 2018
 - B. Approval of Bills
- VIII. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT AGENDA**
- IX. VILLAGE PRESIDENT**
 - A. Morton VFW Fireworks Contribution.
- X. VILLAGE CLERK**
- XI. VILLAGE ADMINISTRATOR**
 - A. Fiscal Year 2019 Preliminary Budget.
 - B. Approval of Revised Building Improvement Grant Application.
- XII. CHIEF OF POLICE**
- XIII. CORPORATION COUNSEL**
- XIV. DIRECTOR OF FIRE AND EMERGENCY SERVICES**
- XV. DIRECTOR OF PUBLIC WORKS**
 - A. IDOT Resolution Appropriating Motor Fuel Tax Funds for Sealcoating.
 - B. Acceptance of Bids for Water Distribution Materials from HD Supply Waterworks (Washington, IL) in the Amount of \$42,437.00.
 - C. Permission to Request Bids for the Circle Drive Roadway Reconstruction Project (Ken St. to Ridge Ave.)
 - D. Permission to Request Bids for three (3) 2018 Public Works Vehicles.
 - E. Permission to Request Proposal from Coe Equipment Through the National Joint Powers Alliance (NJPA) for a New 2018 Vactor Combination Truck Mounted Sewer Cleaner. Proposal to Include Trade of Existing Vactor Truck.
 - F. Semi-Annual Hydrant Flushing Scheduled to Begin April 8, 2018 for Approximately Four Weeks.
 - G. Yard Waste Disposal Program - Spring 2018.
- XVI. PLANNING AND ZONING OFFICER**
- XVII. VILLAGE TRUSTEES**
 - A. Trustee Belsley
 - B. Trustee Blunier
 - C. Trustee Leman
 - D. Trustee Heer
 - E. Trustee Newman
 - F. Trustee Parrott
- XVIII. CLOSED SESSIONS**
 - A. Closed Session Under 5 ILCS 120/2(C)(2) to Discuss Collective Negotiating Matters Between the Village and its Employees or Their Representatives.
- XIX. CONSIDERATION OF MATTERS ARISING FROM CLOSED SESSIONS**
- XX. ADJOURNMENT**

**VILLAGE BOARD OF TRUSTEES
REGULAR MEETING
7:00 P.M., MARCH 5, 2018**

After calling the meeting to order, President Kaufman led the Pledge of Allegiance. The Clerk called the roll, with the following members present: Belsley, Blunier, Heer, Leman, Newman, Parrott – 6.

PUBLIC HEARING – None.

PRESENTATIONS – None.

PUBLIC COMMENT – None.

CONSENT AGENDA

- A. Approval of Minutes.
 - 1. Regular Meeting – February 19, 2018
 - 2. Closed Session – February 19, 2018
- B. Approval of Bills

Trustee Heer moved to approve the Consent Agenda. Motion was seconded by Trustee Parrott and approved with the following roll call vote:

Yes: Belsley, Blunier, Heer, Leman, Newman, Parrott – 6.
No: None.
Absent: None.

VILLAGE PRESIDENT

President Kaufman introduced a proclamation honoring Linda Yoder Day on March 16, 2018. She has worked at the library for 37 years and is retiring. Attorney McGrath read the proclamation. President Kaufman thanked Linda for her 37 years of service to the community.

President Kaufman then requested approval of the reappointments of Don Westlake and Kara Knepp to the Plan Commission, terms expiring April 30, 2022. Trustee Belsley moved to approve. Motion was seconded by Trustee Newman and approved with the following roll call vote:

Yes: Belsley, Blunier, Heer, Leman, Newman, Parrott – 6.
No: None.
Absent: None.

President Kaufman then requested approval of the reappointments of Mike Wharram and Grant Barton to the Zoning Board of Appeals, terms expiring April 30, 2022. Trustee Parrott moved to approve. Motion was seconded by Trustee Heer and approved with the following roll call vote:

Yes: Belsley, Blunier, Heer, Leman, Newman, Parrott – 6.
No: None.
Absent: None.

He thanked the four citizens reappointed for their willingness to serve the public.

PLANNING AND ZONING OFFICER

PZO Spangler presented Special Use Petition No. 18-01 SP, for 340 Erie Ave. It is for Kaiser Electric to be able to install a solar system on the south elevation of the roof of their facility. He noted that this special use petition came with a unanimous favorable recommendation from the Plan Commission. Trustee Heer moved to approve. Motion was seconded by Trustee Belsley and approved with the following roll call vote:

- Yes: Belsley, Blunier, Heer, Leman, Newman, Parrott – 6.
- No: None.
- Absent: None.

PZO Spangler then presented the Zoning Map revisions that the Plan Commission held public hearings on and the Board gave final approval to in 2017. He noted that the maps have been updated and will be put on the Village website upon approval from the Board. Trustee Leman moved to approve. Motion was seconded by Trustee Heer and approved with the following roll call vote:

- Yes: Belsley, Blunier, Heer, Leman, Newman, Parrott – 6.
- No: None.
- Absent: None.

VILLAGE TRUSTEES

- BELSLEY – Nothing to report.
- BLUNIER – Nothing to report.
- HEER – Nothing to report.
- LEMAN – Nothing to report.
- NEWMAN – Nothing to report.
- PARROTT – Nothing to report.

ADJOURNMENT TO EXECUTIVE SESSION

With no action expected to be taken following the Executive Session for the purposes of discussing collective negotiating matters between the Village and its employees or their representatives, per 5 ILCS 120/2(c)(2), Trustee Heer moved to adjourn to Executive Session at 7:07 pm. Motion was seconded by Trustee Parrott and approved with the following roll call vote:

- Yes: Belsley, Blunier, Heer, Leman, Newman, Parrott – 6.
- No: None.
- Absent: None.

ADJOURNMENT

Upon returning from Executive Session at 7:55pm, the Clerk determined the same members present. With no further business to come before the Board, Trustee Heer moved to adjourn. Motion was seconded by Trustee Parrott and followed by a unanimous voice vote.

ATTEST:

PRESIDENT

VILLAGE CLERK



Resolution for Maintenance Under the Illinois Highway Code



Resolution Number	Resolution Type	Section Number
06-17	Original	18-00000-01-GM

BE IT RESOLVED, by the President and Board of Trustees of the Village of Morton Illinois that there is hereby appropriated the sum of one hundred thousand Dollars \$100,000)

of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway Code from 01/01/18 to 12/31/18

BE IT FURTHER RESOLVED, that only those operations as listed and described on the approved Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that Village of Morton shall submit within three months after the end of the maintenance period as stated above, to the Department of Transportation, on forms available from the Department, a certified statement showing expenditures and the balances remaining in the funds authorized for expenditure by the Department under this appropriation, and

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I Village Clerk in and for said Village of Morton in the State of Illinois, and keeper of the records and files thereof, as

provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the President and Board of Trustees of Morton at a meeting held on _____ Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this _____ day of _____ Month, Year

(SEAL)

Clerk Signature

APPROVED

Regional Engineer
Department of Transportation

Date



Maintenance Engineering to be Performed by a Consulting Engineer
(to be attached to BLR 14231 or BLR 14221)

Local Agency Village of Morton
Section Number 18-00000-01-GM

The services to be performed by the consulting engineer, pertaining to the various items of work included in the estimated cost of maintenance operations (BLR 14231 or BLR 14221), shall consist of the following:

PRELIMINARY ENGINEERING shall include:

Investigation of the condition of the streets or highways for determination (in consultation with the local highway authority) of the maintenance operations to be included in the maintenance program: preparation of the maintenance resolution, maintenance estimate of cost and, if applicable, proposal; attendance at meetings of the governing body as may reasonably be required; attendance at public letting; preparation of the contract and/or acceptance of BLR 12330 form. The maintenance expenditure statement must be submitted to IDOT within 3 months of the end of the maintenance period.

ENGINEERING INSPECTION shall include:

Furnishing the engineering field inspection, including preparation of payment estimate for contract, material proposal and/or deliver and install proposal and/or checking material invoices of those maintenance operations requiring engineering field inspection, as opposed to those routine maintenance operations as described in Chapter 14-2.04 of BLRS Manual, which may or may not require engineering inspection.

For furnishing preliminary engineering, the engineer will be paid a base fee PLUS a negotiated fee percentage. For furnishing engineering inspection the engineer will be paid a negotiated fee percentage. The negotiated preliminary engineering fee percentage for each group shown in the "Schedule of Fees" shall be applied to the total estimated costs of that group. The negotiated fee for engineering inspection for each group shall be applied to the total final cost of that group for the items which required engineering inspection. In no case shall this be construed to include supervision of contractor operations.

SCHEDULE OF FEES

Total of the Maintenance Operation	Base Fee
<input checked="" type="checkbox"/> > \$20,000	\$1,250.00
<input type="checkbox"/> ≤ \$20,000 (Negotiated: \$1,250 Max.)	

PLUS

Group	Preliminary Engineering		Engineering Inspection		Operation to be Inspected
	Acceptable Fee %	Negotiated Fee %	Acceptable Fee %	Negotiated Fee %	
I	NA	NA	NA	NA	NA
IIA	2%	2	1%	1	
IIB	3%	3	3%	3	
III	4%	4	4%	4	
IV	5%	5	6%	6	

By: _____
Local Agency Official Signature

By: _____
Consulting Engineer Signature

Title

Civil Engineer

Title

P.E. Seal

Date

Date

P.E. License Expiration Date



Submission Type

Local Public Agency	County	Section Number	Beginning	Maintenance Period Ending
<input type="text" value="VILLAGE OF MORTON"/>	<input type="text" value="TAZEWELL"/>	<input type="text" value="18-00000-01-GM"/>	<input type="text" value="01/01/2018"/>	<input type="text" value="12/31/2018"/>

Estimated Cost of Maintenance Operations

Maintenance Operation (No. and Description)	Maint. Eng. Group	Insp. Req.	For Group I, IIA, IIB or III				Est Total Operation Cost
			Item	Unit	Quantity	Unit Price	
SEALCOAT	III	Y	BIT A-1 SEALCOAT-CRS	GAL	9643	\$ 6.50	\$ 62,679.50
			SLCT AGG -TRAP ROCK	TON	228	\$ 95.00	\$ 21,660.00
			MH/VALVE/INLET--UC/O	EACH	3	\$ 100.00	\$ 300.00
							\$ 84,639.50
Total Estimated Maintenance Operation Cost							\$ 84,639.50

Estimated Cost of Maintenance Engineering

Preliminary Engineering	\$4,635.58
Engineering Inspection	\$3,385.58
Material Testing	
Advertising	
Bridge Inspections	
Total Estimated Maintenance Engineering Cost	\$8,021.16

Maintenance Program Estimated Costs

	Estimated Cost	MFT Portion	Other Funds
Maint Oper	\$84,639.50	\$84,639.50	
Maint Eng	\$8,021.16	\$8,021.16	
Totals	\$92,660.66	\$92,660.66	
Total Estimated Maintenance Cost			\$92,660.66

Submitted

Municipal Official
Date
Title

Approved

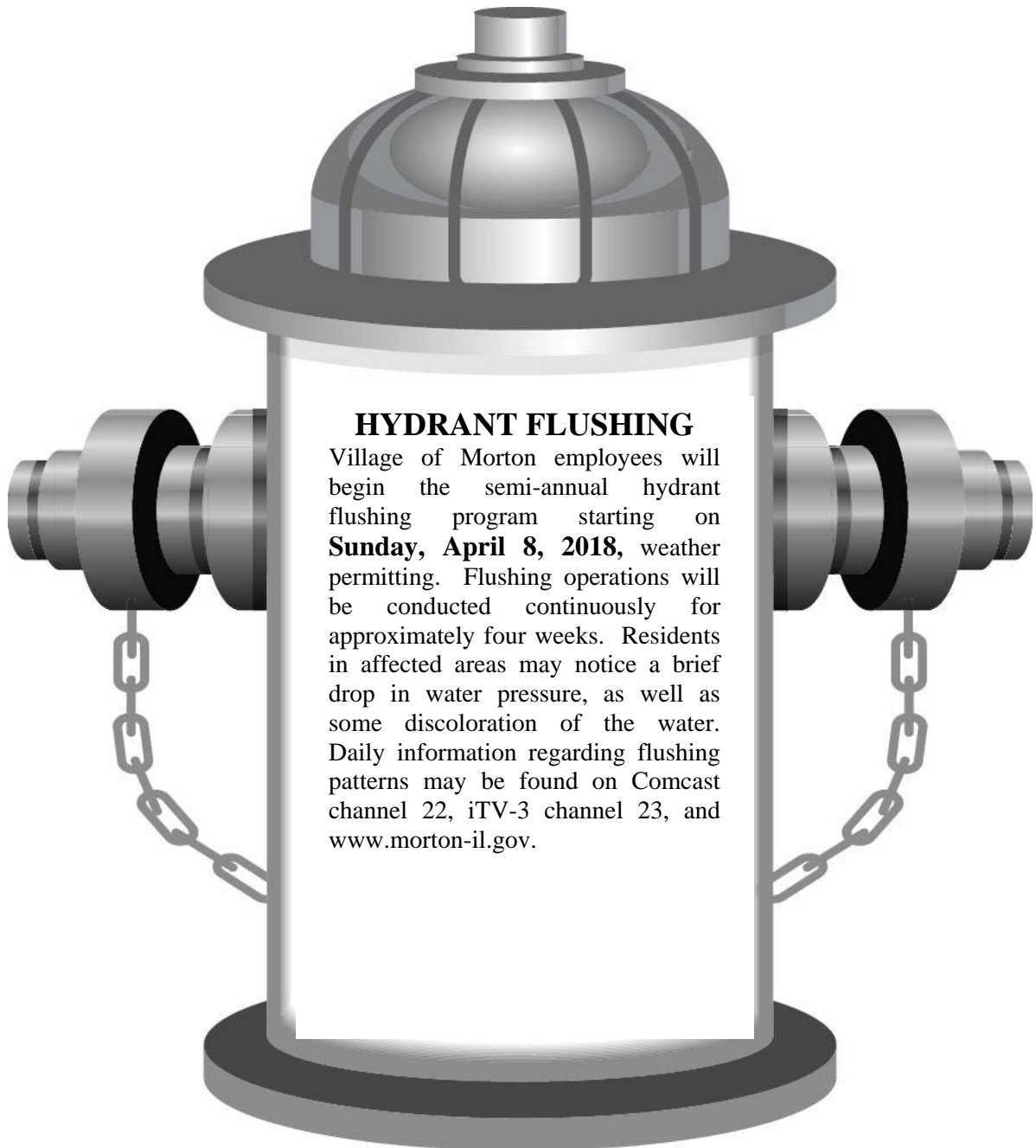
Regional Engineer
Department of Transportation
Date

WATER DISTRIBUTION MATERIALS BID TAB

March 14, 2018 @ 10:00am

ITEM NUMBER	PAY ITEM	UNIT	QUANTITY	HD Supply Waterworks		Ferguson Waterworks		
				UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	
BID A - Polyethylene (HDPE) Water Pipe & Fittings								
1	6" (IPS) HDPE - (PE 4710 SDR 11.0) 160 psi - Water Pipe (50' Lengths)	FOOT	2500	\$ 7.07	\$ 17,675.00			
2	6" IPS HDPE Butt Fusion x MJ Adapter w/ Domestic C-110 Gland w/ Fluorocarbon T-Bolts and Nuts	EACH	8	\$ 120.00	\$ 960.00			
3	6" IPS HDPE Butt Fusion 90 EI	EACH	8	\$ 34.00	\$ 272.00			
4	6" IPS HDPE Butt Fusion Tee	EACH	4	\$ 44.00	\$ 176.00			
5	6" IPS Electro Fusion Couplings part # 10000359	EACH	20	\$ 46.00	\$ 920.00			
	TOTAL for BID A =				\$ 20,003.00		NO BID	
BID B - Water Main Materials - Hydrants & Valves								
1	6" MJ Res. Seat Valve - Open Left with (Uni-flange UFR1400-CA-x-RB-U) Accessories	EACH	4	\$ 575.00	\$ 2,300.00	\$ 591.568	\$ 2,366.27	
2	6" MJ Res. Seat Valve - Open Left with (ALPHA Restrained Joint Ends)	EACH	4	\$ 575.00	\$ 2,300.00	\$ 615.00	\$ 2,460.00	
3	5 1/4" WB67-250 Waterous PACER 3-way Hydrants, 4'-6" bury w/ 6" MJ shoe w/ (Uni-Flange UFR1400-CA-x-RB-U) Accessories	EACH	2	\$ 2,000.00	\$ 4,000.00	\$ 2,133.86	\$ 4,267.72	
4	5 1/4" WB67-250 Waterous PACER 3-way Hydrants, 5'-0" bury w/ 6" MJ shoe w/ (Uni-Flange UFR1400-CA-x-RB-U) Accessories	EACH	4	\$ 2,050.00	\$ 8,200.00	\$ 2,186.59	\$ 8,746.36	
	TOTAL for BID B =				\$ 16,800.00		\$ 17,840.35	
BID C - Water Main Materials								
1	5 1/4" Valve Box - Bottom Section (Cast Iron) Length 24"	EACH	8	\$ 55.00	\$ 440.00			
2	5 1/4" Valve Box - Bottom Section (Cast Iron) Length 36"	EACH	8	\$ 70.00	\$ 560.00			
3	5 1/4" Valve Box - Top Section (Cast Iron) Length 26"	EACH	10	\$ 70.00	\$ 700.00			
4	5 1/4" Valve Box - Top Section (Cast Iron) Length 16"	EACH	10	\$ 52.00	\$ 520.00			
5	5 1/4" Valve Box Lids Marked "Water"	EACH	16	\$ 20.00	\$ 320.00			
6	Valve Box Adaptor II p/n VBALL-A	EACH	12	\$ 37.00	\$ 444.00			
7	Mueller 5' Bury Curb Box, Part # H-10314	EACH	50	\$ 35.00	\$ 1,750.00			
8	Mueller 1' x 27" Rod, Part # 82863	EACH	50	\$ 10.00	\$ 500.00			
9	Mueller 5' Bury Curb Box, Part # H-10386	EACH	5	\$ 70.00	\$ 350.00			
10	Mueller 1 1/4" x 27" Rod, Part # 84233	EACH	5	\$ 10.00	\$ 50.00			
	TOTAL for BID C =				\$ 5,634.00			
					Total (Bids A, B & C):	\$ 42,437.00		

Checked By: *BSM 3/14/18*
 Approved By: *Cell 3/14/18*



HYDRANT FLUSHING

Village of Morton employees will begin the semi-annual hydrant flushing program starting on **Sunday, April 8, 2018**, weather permitting. Flushing operations will be conducted continuously for approximately four weeks. Residents in affected areas may notice a brief drop in water pressure, as well as some discoloration of the water. Daily information regarding flushing patterns may be found on Comcast channel 22, iTV-3 channel 23, and www.morton-il.gov.

2018 Water Main Flushing Program



The Village of Morton will begin the Spring flushing program on April 8, 2018.

What is the Water Main Flushing Program?

Water main flushing can be performed either by means of conventional flushing or unidirectional flushing to induce high water velocities which effectively removes deposits and cleans the pipe. In order to effectively clean the water main, a scouring velocity of 5 feet per second is desired. Conventional flushing, which consists of sequentially opening fire hydrants, can sometimes achieve the scouring velocities. In locations where the scouring velocity cannot be achieved, unidirectional flushing is required. Unidirectional flushing is a systematic method of closing water main valves and opening hydrants to direct water at high velocities through the pipe.

The water main flushing program has been developed to start at the water source in order to systematically draw clean water through the system. Since the source of water for the Village of Morton is on the southwest side of the Village, those areas will be flushed first.

Purpose

The purpose of the flushing program is to provide better water quality and service to our customers. Flushing water mains removes sediment that may have accumulated in the pipes over several years. The Village performs water main flushing annually to ensure high levels of water quality within the distribution system.

Converting to Free Chlorine

The Village of Morton uses chloramines as their primary form of disinfectant. Due to the presence of ammonia in the water, there is the potential for nitrification in the distribution system. Nitrification can affect water quality. To control nitrification, the Village will be converting from chloramine to free chlorine for one week prior to water main flushing and continue until flushing is almost complete.

Customers might notice a more pronounced chlorine smell in the water during this time. Be assured that the free chlorine levels will be within EPA regulated levels and, therefore, the water will be safe to drink.

Flushing Procedure

In each area, water mains requiring unidirectional flushing will be flushed first followed by water mains that require conventional flushing. This might result in unidirectional flushing occurring on the main road one day and then conventional flushing on side streets a few days or weeks later. So be aware that a given area could be impacted by flushing multiple, non-consecutive days.

When

Generally, flushing will take place 24 hours per day for approximately four weeks to complete. The daily schedule of the areas for flushing will be updated on the website and on iTV-3 channel 23 and Comcast channel 22.

How Will Flushing Affect Water Service?

When flushing crews are working near your residence or business, you may experience periods of very low pressure. Should you experience a loss of water service, please notify flushing crews or call the Village at (309) 266-5361.

Given the scouring velocities involved, flushing operations will likely lead to discolored water during, or immediately following the flushing. If discoloration occurs, open the cold tap nearest the water meter - usually a basement sink or outside spigot - to full flow until the water runs clear. It is also advised that you make sure your water is clear before doing laundry or other projects for which discolored water could cause problems. This may require running a cold water cycle through your washing machine in addition to the steps listed above.

Discolored water poses no threat to your health, although it is recommended to avoid drinking or cooking with the discolored water.

The benefits of flushing include removal of rust and sediment, improved chlorine residual, and reduction in taste and odor; all of which can help provide high quality water to the residents.

Things you can do as a homeowner or business owner

- If water discoloration is noticed in your residence or building, stop all water use and wait, several hours may be required to rid the cloudiness from the water mains that serve your home or business.
- Turn on outside spigots, cold water bathtub faucets, flush toilets, and run a cycle through the washing machine to clear the water in your service line.
- Do not wash clothes or run a dishwasher during or immediately after flushing takes place. Washing clothes with discolored water can cause laundry stains.
- Discolored water poses no threat to your health. You may wish to avoid drinking or cooking with the water.

Further Questions

If you have further questions about the water main flushing program, please contact the Village of Morton at (309) 266-5361.

***The Village of Morton
appreciates your patience as we
work to improve the quality of
drinking water.***

YARD WASTE DISPOSAL PROGRAM SPRING 2018

Open: Saturday, April 7 – Sunday, April 22

8:00 A.M. – 6:00 P.M. daily

VILLAGE OF MORTON RESIDENTS ONLY: Free yard waste disposal is available at Sewage Treatment Plant #2, 2625 S. Fourth (at the corner of S. Fourth and Broadway Rd.). *Verification of name & address required.*

The program is "self-serve" as it has been in the past. A fenced area at STP#2 will be designated for yard waste disposal. Assistance will not be provided for removal or dumping of landscape waste, so please plan accordingly.

The following regulations and limitations must be met:

- 1) Only leaves, grass clippings, and tree branches (no greater than 5' in length or 4" in diameter), and any associated landscape waste will be accepted.
- 2) No paper or plastic bags will be allowed for disposal.
- 3) Neither landscaping timber (railroad ties) nor construction lumber is allowed.
- 4) No commercial enterprise may deposit landscape waste at this site.
- 5) "Root mass" from trees, bushes, or shrubbery is not allowed.
- 6) No pet waste, household garbage or plant containers of any kind at this site.
- 7) No yard waste is to be left outside the designated fenced area.
- 8) Video surveillance will take place during the program.

Please follow, or help us police these rules to ensure the continued operation of this free yard waste disposal program for all citizens of Morton.

Remember that it is a violation of Village ordinances to deposit landscape and yard waste on Village property (in the streets, in Prairie and Bull Run Creeks, down storm sewers, etc.), and that open burning of landscape waste or any kind of garbage is prohibited within the Village limits.