

AGENDA
REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF MORTON, ILLINOIS
7:00 P.M.
MONDAY, SEPTEMBER 15, 2025
FREEDOM HALL, 349 W. BIRCHWOOD, MORTON, ILLINOIS

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. PLEDGE OF ALLEGIANCE TO THE FLAG**
- IV. PUBLIC HEARING**
- V. PRESENTATIONS AND SPECIAL REPORTS**
- VI. PUBLIC COMMENT**
 - A. Public Comments
 - B. Requests for Removal of Items from the Consent Agenda
- VII. CONSENT AGENDA**
 - A. Approval of Minutes
 - 1. Regular Meeting – September 2, 2025
 - B. Approval of Bills
- VIII. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT AGENDA**
- IX. VILLAGE PRESIDENT**
- X. VILLAGE CLERK**
- XI. VILLAGE ADMINISTRATOR**
- XII. CHIEF OF POLICE**
- XIII. CORPORATION COUNSEL**
- XIV. DIRECTOR OF FIRE AND EMERGENCY SERVICES**
- XV. DIRECTOR OF PUBLIC WORKS**
- XVI. ZONING AND CODE ENFORCEMENT OFFICER**
- XVII. VILLAGE TRUSTEES**
 - A. Trustee Blunier
 - B. Trustee Cirilli
 - C. Trustee Hilliard
 - D. Trustee Leitch
 - E. Trustee Menold
 - F. Trustee Parrott
- XVIII. CLOSED SESSIONS**
- XIX. CONSIDERATION OF MATTERS ARISING FROM CLOSED SESSIONS**
- XX. ADJOURNMENT**

**VILLAGE BOARD OF TRUSTEES
REGULAR MEETING
7:00 P.M., SEPTEMBER 2, 2025**

After calling the meeting to order, President Kaufman led the Pledge of Allegiance. The Clerk called the roll, with the following members present: Blunier, Cirilli, Hilliard, Leitch, Menold, Parrott – 6.

PUBLIC HEARINGS – None

PRESENTATIONS – None

PUBLIC COMMENT – None

CONSENT AGENDA

- A. Approval of Minutes.
 - 1. Regular Meeting – August 18, 2025
- B. Approval of Bills

Trustee Hilliard moved to approve the Consent Agenda. Motion was seconded by Trustee Parrott and approved with the following roll call vote:

Yes: Blunier, Cirilli, Hilliard, Leitch, Menold, Parrott – 6
No: None
Absent: None

VILLAGE PRESIDENT

President Kaufman requested the appointment of Brian Getz to the Business District Commission, with a term expiring 4/30/28. He noted that Mr. Getz is a local business owner of Hub and Spoke, making him a good representative for businesses on the commission. He is replacing Wes Sutter, whom President Kaufman thanked for his service. Trustee Leitch moved to approve. Motion was seconded by Trustee Menold and approved with the following roll call vote:

Yes: Blunier, Cirilli, Hilliard, Leitch, Menold, Parrott – 6
No: None
Absent: None

President Kaufman then requested the reappointment of Nate Zeller to the Business District Commission, with a term expiring 4/30/28. Trustee Leitch moved to approve. Motion was seconded by Trustee Cirilli and approved with the following roll call vote:

Yes: Blunier, Cirilli, Hilliard, Leitch, Menold, Parrott – 6
No: None
Absent: None

VILLAGE ADMINISTRATOR

Administrator Smick presented Resolution 16-26 – A Resolution Creating the Code Compliance Grant Program. She explained that this program separates code-required improvements from the existing Business District Building Improvement Grant. She stated that village staff, with their knowledge of building codes, are better suited to review these specific grant applications and make recommendations to the board. President Kaufman added that a primary driver for this is to

help new restaurants, which often face expensive, last-minute requirements for items like grease traps and fire prevention systems. He noted that addressing these needs on the front end provides better cooperation and speeds up the process of opening new businesses. Trustee Parrott moved to approve. Motion was seconded by Trustee Leitch and approved with the following roll call vote:

Yes: Blunier, Cirilli, Hilliard, Leitch, Menold, Parrott – 6
No: None
Absent: None

Administrator Smick then presented Ordinance 26-09 – An Ordinance Making Amendments to Section 2-8-5 of the Morton Municipal Code Regarding the Role of the Business District in Administration of the Code Compliance Grant Program. She noted that this Ordinance establishes the Municipal Code for the newly created grant program Trustee Parrott moved to approve. Motion was seconded by Trustee Leitch and approved with the following roll call vote:

Yes: Blunier, Cirilli, Hilliard, Leitch, Menold, Parrott – 6
No: None
Absent: None

Administrator Smick then requested the award of a Code Compliance Grant to Rope & Clark JJ Development Co (d/b/a Jimmy John's). She explained that this grant request was the impetus for creating the Code Compliance Grant Program. DPW Loudermilk elaborated that this is a perfect example of the program's intent. He explained that EPA regulations and the practical need to prevent grease from clogging pipes make these installations essential. In multi-unit buildings, a proper exterior grease trap prevents issues for neighboring businesses. He stressed that the program is business-friendly and helps staff work more effectively with new businesses by offering tangible financial help for code-related requirements and that this proactive approach helps the Village fill buildings and attract restaurants. Trustee Leitch moved to approve. Motion was seconded by Trustee Hilliard and approved with the following roll call vote:

Yes: Blunier, Cirilli, Hilliard, Leitch, Menold, Parrott – 6
No: None
Absent: None

DIRECTOR OF PUBLIC WORKS

DPW Loudermilk requested acceptance of bid for the Flint Avenue Reconstruction Project in the amount of \$3,974,030.22 and award of contract for same to William Charles Construction. He noted this project has been long-awaited and the winning bid came in significantly under the engineer's estimate and was competitive, with seven bids received in total. He mentioned that William Charles Construction has local connections and is doing substantial work in the area. Most of the road construction will begin next year, though some preliminary utility work for water and storm sewers may start this year. He confirmed that IDOT is also comfortable with the bid. Trustee Parrott moved to approve. Motion was seconded by Trustee Leitch and approved with the following roll call vote:

Yes: Blunier, Cirilli, Hilliard, Leitch, Menold, Parrott – 6
No: None
Absent: None

DPW Loudermilk then announced the Tazewell County Tire Collection event. The Village is participating in this event in collaboration with the IEPA and Tazewell County Health

Department. The Morton event will be on Friday, October 17, 2025, from 8:00 a.m. to 2:00 p.m. at the Wastewater Treatment Plant at 2625 S. 4th Ave. Residents are limited to 12 tires per household and must make an appointment online or by calling the county.

DPW Loudermilk then announced the Fall Yard Waste Disposal Program. It will run from Saturday, October 18 through Sunday, November 30, from 8:00 a.m. to 5:00 p.m. daily (closed for Thanksgiving on November 27th and 28th). The drop-off location is at the Wastewater Treatment Plant at 2625 S. Fourth Ave.

ZONING AND CODE ENFORCEMENT OFFICER

ZCO Davis presented Special Use Petition #25-07 SP. He explained that the property is currently zoned I-1, and the Special Use would allow a portion of the building to be leased for a personal training/fitness business, Training Domain. He noted the property owner, Brian Scheffler, was in attendance and that the application packet included a life safety plan and a parking plan. The petition received a unanimous recommendation for approval from the Plan Commission and had been reviewed by staff, who support it as a good addition to Morton. Trustee Menold moved to approve. Motion was seconded by Trustee Hilliard and approved with the following roll call vote:

- Yes: Blunier, Cirilli, Hilliard, Leitch, Menold, Parrott – 6
- No: None
- Absent: None

ADJOURNMENT

With no further business to come before the Board, Trustee Leitch moved to adjourn. Motion was seconded by Trustee Hilliard and followed by a unanimous voice vote.

ATTEST:

PRESIDENT

VILLAGE CLERK