

**MINUTES**  
**BUSINESS DISTRICT DEVELOPMENT AND REDEVELOPMENT COMMISSION**  
**REGULAR MEETING**  
**July 10, 2024**

Chairperson Grimm called the meeting to order at 4:04 pm, with the following present: Voting Members – Bill Aupperle, Brett Bisping, Jenna Grimm, Amanda Pyle, Jim Ritthaler Krystal Sondag, Nate Zeller. Non-Voting Member present –Trustee Steve Leitch, Chamber/EDC Director Kim Litwiller, and Administrator Julie Smick. Absent: voting members – Wesley Sutter, Dane Zeller.

**Presentations** –Dr. Roberta Van Zant presented the Building Improvement Grant application for Van Zant Medical Group. Jeff Schieferle-Uhlenbrock presented the grant for Centered Therapy via phone connection.

**Public Comment** – None.

**Approval of the Minutes** – June 12, 2024, minutes were reviewed by the Commission. Motion by Aupperle, seconded by Zeller for approval. Motion approved by unanimous voice vote.

**Unfinished Business – Larger Grant** – As Commissioner Sutter was absent and had initiated the conversation regarding a larger grant at the June meeting, this item was set aside for the next meeting.

**New Business:**

**Grant Applications –**

- Centered Therapy the Commissioners reviewed the information provided. Motion for approval by Aupperle, seconded by Zeller, N. carried by the following voice vote:
  - Yes: Aupperle, Bisping, Grimm, Pyle, Ritthaler Sondag, Zeller, N
  - No: None
  - Abstain: None
  - Absent: Sutter, Zeller, D
- Van Zant Medical Signage Grant – the Commissioners reviewed the information provided. Motion for approval by Sondag, seconded by Ritthaler carried by the following voice vote:
  - Yes: Aupperle, Bisping, Grimm, Pyle, Ritthaler Sondag, Zeller, N
  - No: None
  - Abstain: None
  - Absent: Sutter, Zeller, D
- Van Zant Design & Engineering Grant - The Commissioners reviewed and discussed the revised grant information provided. Motion for approval of payment of ½ of full cost of \$10,997.50 as the grant application submitted prior to Board finalizing restrictions on work for D&E grant made by Zeller, N, seconded by Aupperle. Motion carried by the following voice vote:
  - Yes: Aupperle, Bisping, Grimm, Pyle, Ritthaler Sondag, Zeller, N
  - No: None
  - Abstain: None
  - Absent: Sutter, Zeller, D

**Grant Reimbursements –**

- Wassi Group – The Commissioners reviewed the documentation for reimbursement provided. Motion for approval made by Ritthaler, seconded by Sondag. Motion carried by the following voice vote:
  - Yes: Aupperle, Bisping, Grimm, Pyle, Ritthaler Sondag, Zeller, N
  - No: None
  - Abstain: None
  - Absent: Sutter, Zeller, D

**Fund Balance Report** – Commissioners reviewed the financial report. No questions.

**Adjournment:**

With no further business, Ritthaler moved to adjourn at 4:40 pm, seconded by Zeller, N., approved by a unanimous voice vote.