



120 N. Main St.  
Morton, IL 61550

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(309) 266-5361

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[bmarks@morton-il.gov](mailto:bmarks@morton-il.gov)

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[www.morton-il.gov](http://www.morton-il.gov)



# Residential Storage Building Guidelines & Information

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## Installation Requirements

- The storage building shall be located within the required rear yard and shall maintain a side and rear setback of six feet (6').
- Only one (1) storage building is allowed on a zoning lot that has a principal structure and it cannot be in the easement.
- The height of a storage building shall not exceed thirteen feet (13') or the height of the primary structure, whichever is less.
- The area of a storage building shall not exceed 1.6% of the lot area to a maximum of four hundred eighty (480) square feet.



## Installation Requirements Cont.

- The square footage of all uses permitted shall not exceed sixty percent (60%) of the actual rear yard.
- Any side or sides abutting a street shall be screened as follows: at the time of construction (or if weather requires, no later than six (6) months after construction), evergreens will be planted which shall be a variety of which, at maturity, shall grow together when planted ten feet (10') on center, and shall be at least five feet (5') in height when planted. If the rear yard is completely enclosed by a privacy fence six feet (6') in height, then the landscaping screening requirements shall be waived.

*Have Questions?*

*Call (309) 266-5361*



## Permit Information

- The applicant will have ninety (90) days from the issue date in order to start the project. If it is not started within that time frame, the applicant is required to obtain another permit.
- The permit is valid for one hundred eighty (180) days from the issue date.
- An inspection will be done at the end of the one hundred eighty (180) days.
- The permit fee for a storage building is \$50.00.



## Village of Morton Zoning & Code Enforcement Dept.

The Zoning and Code Enforcement Department operates out of the Morton Village Hall Office located at 120 N. Main St., Morton, Illinois.

Office hours are Monday – Friday, 7:30 AM – 5:00 PM. Applicants are encouraged to call ahead for an appointment as members of the Zoning and Code Enforcement staff are often in and out of the office performing inspections and following-up on resident concerns.

# Village of Morton Zoning & Code Enforcement Department

120 N. Main St., Morton, IL 61550

Phone: (309)266-5361 Fax: (309)266-5508 Email: bmarks@morton-il.gov

## ACCESSORY STRUCTURE BUILDING PERMIT FORM

(Use this form for storage buildings, gazebos, residential play structures, residential patios, decks, and pergolas)

<b>PROPERTY OWNER:</b> _____	Email: _____
Address: _____	Phone: _____

<b>GENERAL CONTRACTOR:</b> _____	Email: _____
<small>IF APPLICABLE - IF OWNER MARK "SELF"</small>	
Address: _____	Phone: _____

<b>CONCRETE CONTRACTOR:</b> _____	Email: _____
<small>IF APPLICABLE</small>	
Address: _____	Phone: _____

### SITE & PROJECT INFORMATION

**NOTE:** Meeting the correct setbacks from the property line is the responsibility of the owner/applicant

Site Address \_\_\_\_\_

Please Describe In Detail the Type of Improvement \_\_\_\_\_

Setback from Front Property Line \_\_\_\_\_

Setback from Rear Property Line \_\_\_\_\_

Setback from Side Property Lines \_\_\_\_\_ & \_\_\_\_\_

Height of Structure \_\_\_\_\_

IF APPLICABLE

Dimensions of Structure \_\_\_\_\_

Project Cost: \$ \_\_\_\_\_

**Signature of Applicant:** \_\_\_\_\_

**Date:** \_\_\_\_\_

By my signature, I acknowledge I have read the requirements listed above, have completed all pages of this permit application, and have provided any additional documentation and fees required. I also acknowledge the improvement conforms to all guidelines as outlined in section 10-4-3 (D) 6 of the Morton Municipal Code.

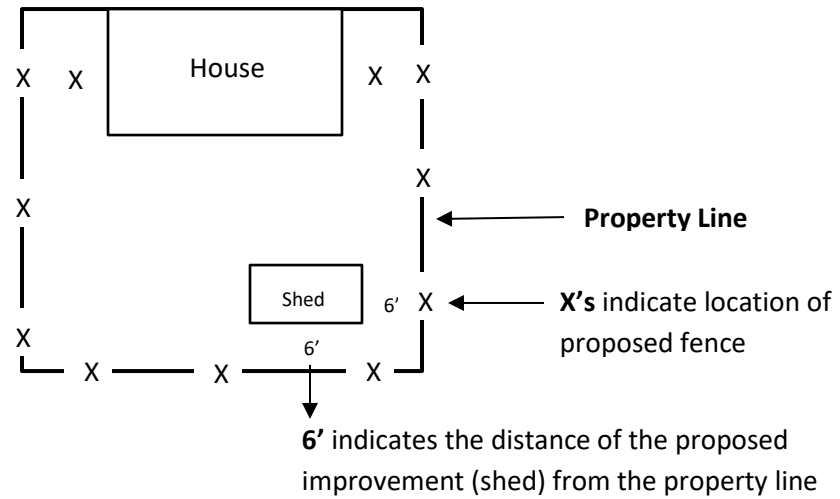
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Please provide a basic drawing showing the location of the proposed project. Please show the improvement as it correlates to the house and property line.

## SAMPLE DRAWING:



## PROJECT DRAWING:

**Signature of Applicant:** \_\_\_\_\_ **Date:** \_\_\_\_\_

By my signature, I acknowledge I have read the requirements listed above, have completed all pages of this permit application, and have provided any additional documentation and fees required. I also acknowledge the improvement conforms to all guidelines as outlined in section 10-4-3 (D) 6 of the Morton Municipal Code.