

AGENDA
REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF MORTON, ILLINOIS
7:00 P.M.
MONDAY, JANUARY 15, 2018
FREEDOM HALL, 349 W. BIRCHWOOD, MORTON, ILLINOIS

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. PLEDGE OF ALLEGIANCE TO THE FLAG**
- IV. PUBLIC HEARING**
- V. PRESENTATIONS AND SPECIAL REPORTS**
- VI. PUBLIC COMMENT**
 - A. Public Comments
 - B. Requests for Removal of Items from the Consent Agenda
- VII. CONSENT AGENDA**
 - A. Approval of Minutes
 - 1. Regular Meeting – January 2, 2018
 - 2. Closed Session – January 2, 2018
 - B. Approval of Bills
- VIII. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT AGENDA**
- IX. VILLAGE PRESIDENT**
- X. VILLAGE CLERK**
- XI. VILLAGE ADMINISTRATOR**
 - A. Approval of Changes to the Village Façade Grant Program.
- XII. CHIEF OF POLICE**
 - A. Payroll Expenses Incurred for 2017 Special Events.
- XIII. CORPORATION COUNSEL**
- XIV. DIRECTOR OF FIRE AND EMERGENCY SERVICES**
- XV. DIRECTOR OF PUBLIC WORKS**
 - A. Awarding of Annual Fuel Contract to Ag-Land FS, Inc.
- XVI. PLANNING AND ZONING OFFICER**
- XVII. VILLAGE TRUSTEES**
 - A. Trustee Belsley
 - B. Trustee Blunier
 - C. Trustee Leman
 - D. Trustee Heer
 - E. Trustee Newman
 - F. Trustee Parrott
- XVIII. CLOSED SESSIONS**
 - A. Closed Session Under 5 ILCS 120/2(C)(2) to Discuss Collective Negotiating Matters Between the Village and its Employees or Their Representatives.
- XIX. CONSIDERATION OF MATTERS ARISING FROM CLOSED SESSIONS**
- XX. ADJOURNMENT**

**VILLAGE BOARD OF TRUSTEES
REGULAR MEETING
7:00 P.M., JANUARY 2, 2018**

After calling the meeting to order, President Kaufman led the Pledge of Allegiance. The Clerk called the roll, with the following members present: Belsley, Blunier, Heer, Newman, Parrott – 5.

PUBLIC HEARING – None.

PRESENTATIONS – None.

PUBLIC COMMENT – None.

CONSENT AGENDA

- A. Approval of Minutes.
 - 1. Regular Meeting – December 18, 2017
 - 2. Closed Session – December 18, 2017
- B. Approval of Bills

Trustee Heer moved to approve the Consent Agenda. Motion was seconded by Trustee Parrott and approved with the following roll call vote:

Yes: Belsley, Blunier, Heer, Newman, Parrott – 5.
No: None.
Absent: Leman – 1.

VILLAGE ADMINISTRATOR

Administrator Smick presented Ordinance 17-33, An Ordinance Adopting a Policy Prohibiting Sexual Harassment. She noted that this Ordinance is a model Ordinance provided by the Illinois Municipal League, as the state of Illinois had passed a law requiring municipalities to pass a sexual harassment policy ordinance prior to January 15. She also noted that they are in the process of updating the employee handbook, and that this will be incorporated into that as well, which will, in turn, be incorporated into the Municipal Code. Trustee Heer moved to approve. Motion was seconded by Trustee Parrott and approved with the following roll call vote:

Yes: Belsley, Blunier, Heer, Newman, Parrott – 5.
No: None.
Absent: Leman – 1.

DIRECTOR OF PUBLIC WORKS

DPW Loudermilk requested acceptance of proposal from R&R Services of Illinois for an extension of services for the Landscape Waste Program. He noted that he had received very favorable feedback from the public, and Trustee Newman and Trustee Blunier also praised the program and how it was run again in the fall. Trustee Newman moved to approve. Motion was seconded by Trustee Heer and approved with the following roll call vote:

Yes: Belsley, Blunier, Heer, Newman, Parrott – 5.
No: None.
Absent: Leman – 1.

PLANNING AND ZONING OFFICER

PZO Spangler presented Tazewell County Zoning Board of Appeals Cases #18-02-V, 18-03-S, 18-04-S, and 18-05-V. He provided an example of a letter that was sent for similar cases in April 2017 and suggested, with the Board concurring, that he provide similar feedback concerning Cases #18-02-V and 18-03-S, that advise them that since the Village’s ordinances prohibit gaming facilities, it would not be permitted if it were within the Village’s jurisdiction. The Board did not have any opposition to Cases #18-04-S and 18-05-V, and he will pass that along as well.

VILLAGE TRUSTEES

BELSLEY – Nothing to report.

BLUNIER – Nothing to report.

HEER – Nothing to report.

NEWMAN – Nothing to report.

PARROTT – Nothing to report.

ADJOURNMENT TO EXECUTIVE SESSION

With no action expected to be taken following the Executive Session for the purposes of discussing collective negotiating matters between the Village and its employees or their representatives, per 5 ILCS 120/2(c)(2), Trustee Parrott moved to adjourn to Executive Session at 7:15 pm. Motion was seconded by Trustee Belsley and approved with the following roll call vote:

Yes: Belsley, Blunier, Heer, Newman, Parrott – 5.

No: None.

Absent: Leman – 1.

ADJOURNMENT

Upon returning from Executive Session at 7:30pm, the Clerk determined the same members present. With no further business to come before the Board, Trustee Heer moved to adjourn. Motion was seconded by Trustee Parrott and followed by a unanimous voice vote.

ATTEST:

PRESIDENT

VILLAGE CLERK



Memo

To: President and Board of Trustees
From: Julie Smick
Date: January 10, 2018
Re: Village Façade Grant Program

The Business District Commission has met and recommended some changes to the Village Façade Grant Program. The purpose of these changes was to make the grant program more helpful to new and existing business to make significant improvements to their property.

Attached you will find a list of the changes the Commission recommends. One of the more important changes to consider is the payment for interior, code-related, improvements. The Commission feels that assisting new or existing businesses with the cost of these items is important. Note that these requirements will only be approved if the property is newly occupied by the applicant.

A part of the reason for some of these changes is the experience the Commission has had with recent applications. We have had several which are for what the Commission views as maintenance and upkeep projects, rather than overall improvements. These have been applications for roof repairs, painting, and fixture replacement. In the future the Commission recommends that the grant only pay for these items if they are part of an overall larger project.

Please review the changes and let me know if you have any questions. Thank you!

Changes to the Façade Grant Program

Approved by the Business District Commission December 13, 2017

Changes to Program Structure:

1. Change name of program to the "Building Improvement Program".
2. Allow application to be made at any time. This would be on a first come, first serve basis. Funding cycle will be the fiscal year of May 1 through April 30.
3. Include payment for permanent landscaping (trees, shrubs, perennials, etc.). MUST be planted in the ground. Cannot be in a pot or something else that can be taken with tenant if they move or sell.
4. Allow for payment for new construction if included for redevelopment of existing facilities and expansion.
5. Limit the payment for roof repairs and maintenance/upkeep items such as tuck pointing, replacement of windows or doors, painting, and gutters, unless part of a larger project.
6. Any portion of a project which will be completed by the applicant, his employees or relative company will be reimbursed for materials only.
7. Include payment for interior improvements for code requirements for new businesses or old businesses that are relocating to a new site (different parcel number). These required improvements would be based review by the Planning and Zoning Officer.
8. Include a repayment schedule if property is sold, based on the following schedule:
 - a. within 1 year of grant receipt – 80% to be repaid
 - b. within 2 years of receipt 60%
 - c. within 3 years of receipt 40%
 - d. within 4 years of receipt 20%
 - e. after 5 years from receipt no repayment
9. Change period for applying for grant to 5 years between approved applications.
10. Changes to Application & Application Process:
 - a. Allow application at any time.
 - b. Require an interview or presentation to be done with the applicant at a Commission meeting as part of the approval process.
 - c. Remove the requirement that the project commence within 90 days of approval as there is no way for the Village to confirm or enforce this requirement. (Projects are still required to be complete in one year.)

MORTON POLICE DEPARTMENT

375 WEST BIRCHWOOD STREET
MORTON, ILLINOIS 61550-2494

PHONE (309) 266-6666
FAX (309) 263-0321

DEPUTY CHIEF

Jason R. Miller

SERGEANTS

Shawn M. Darche
Ray E. Ham
Darren R. Hoefling
Jonathan M. Johnson
Terry P. Smith, Jr.

CRAIG A. HILLIARD, Chief of Police

January 15, 2018

To: Clinton Leman
From: Craig Hilliard
RE: 2017 Payroll Expenses for Special Events

The following are the overtime and Auxiliary Police payroll expenses incurred by the Police Department for the 2017 Community Events:

Bethel Walk/Run	79.50
Mud Run	208.69
Strongman	185.50
July 3 Fireworks	1,259.65
Hot Rod Power Tour	292.00
July 8 Car Show	1,322.44
Arts in the Park	496.88
Dining Stroll/Tractor Show	79.50
MYBA Tourney	185.50
Bike Road Ride	33.13
Pumpkin Festival	10,474.50
Homecoming	544.66
Trick-or-Treat Main St.	411.91
X-Mas Tree Lighting	<u>143.38</u>
Sub Total	15,717.24
Payroll Taxes	<u>1,202.37</u>
Total	\$16,919.61

I am requesting approval to transfer this amount from the Tourism Tax fund back into the General Fund to pay these expenses.

cc: President & Trustees
Susan Pyles
Julie Smick



MEMO

TO: President and Board of Trustees
FROM: Craig Loudermilk
DATE: January 9, 2018
RE: Annual Fuel bid

On Tuesday, January 9, 2018, the bids for fuel for the period February 1, 2018 to January 31, 2019, were opened with the bids received as follows:

	Unleaded 87 Octane	No. 2 Bio Diesel (w/ 2% soy)	No. 2 Bio Diesel (w/ 2% soy) w/ Winter Additive
	Bid (no tax) (+.202/gal.)	Bid (no tax) (+.227/gal.)	Bid (no tax) (+.227/gal.)
Ag-Land FS, Inc. (Tremont, IL)	\$ 2.198	\$ 2.29	\$ 2.34

The only bid for unleaded gasoline is **Ag-Land FS, Inc. at \$ 2.400** (State Motor Fuel Tax included).

The only bid for diesel is **Ag-Land FS, Inc. at \$ 2.517** (State Motor Fuel Tax included).

The only bid for diesel w/ winter additive is **Ag-Land FS, Inc. at \$ 2.567** (State Motor Fuel Tax included).

We have to pay the State Motor Fuel Tax; we do not pay the Federal Motor Fuel Tax (approx. \$ 0.20/gal.).