

## How To Apply For Natural Gas Service...

If you live within the city limits of Morton, Illinois and currently do not have natural gas service, you must apply for natural gas service at Village Hall which is located at: 120 N. Main St., Morton, Illinois 61550. Following is information regarding **Application For Natural Gas Service**:

### *The following excerpt copied from the Morton Municipal Code:*

8-2-3: **APPLICATION FOR GAS SERVICE:**

- (A) Applications: Any proposed customer requesting new gas service or an existing customer requesting additional or changed gas service shall complete and file with the Village an "Application for Natural Gas Service". Such application shall be limited to one service line. The applicant shall be solely responsible for determining the total gas demand required for the new or changed service. If the proposed customer is a tenant of the premises to be served, the landlord or his legal representative must countersign the application before said application will be considered. The application shall be in the form as established from time to time by the SGD. Such application shall specify the specific premises for which service is requested, and the applicant shall not substitute any other premises for that disclosed in said application without submitting a new application. All applications shall include a recital that applicant shall, upon demand, grant the Village the right to install, construct, maintain, and replace the gas service line on the property to be served and the right to extend same across such property for providing other gas service connecting from the same gas service line. The property for which gas service is to be received must be within the corporate limits of the Village, unless the Board of Trustees specifically waives this requirement.
- (B) Priorities: Applications shall be chronologically filed by the Village. Gas service shall be initiated as gas and necessary gas mains are available, in chronological order within the priorities hereafter set forth.
1. First Priority: Service to an existing customer applicant for existing firm, residential, or commercial space heating, when such service shall not increase the demand upon the gas utility by more than three hundred thousand (300,000) BTU (3 therms) per hour.
  2. Second Priority: Service to an applicant for new firm, residential, or commercial space heating, when such service shall not increase the demand upon the gas utility by more than three hundred thousand (300,000) BTU (3 therms) per hour.
  3. Third Priority: Service to any applicant or existing customer for firm, residential, commercial, or industrial gas service, when such service shall increase the demand upon the gas utility by more than three hundred thousand (300,000) BTU (3 therms) per hour, but shall not increase the demand upon the gas utility by more than seven hundred fifty thousand (750,000) BTU (7.5 therms) per hour.

## ***The following excerpt copied from the Morton Municipal Code:***

8-2-3

8-2-8

4. Fourth Priority: Service to any applicant or existing customer for firm, commercial, or industrial gas service, when such service shall increase the demand upon the gas utility by more than seven hundred fifty thousand (750,000) BTU (7.5 therms) per hour, but shall not increase the demand upon the gas utility by more than two million (2,000,000) BTU (20 therms) per hour.
  5. Fifth Priority: Service to any applicant or existing customer for firm, commercial, or industrial gas service, when such service shall increase the demand upon the gas utility by more than two million (2,000,000) BTU (20 therms) per hour.
  6. Sixth Priority: Service to any applicant or existing customer for interruptible, seasonal, or other non-firm gas service.
- (C) Demand Defined: The demand referred to above shall be determined by the aggregate therms per each lot or parcel of land with the same owner.
- (D) Restriction Of Supply: The Village may restrict the amount of gas a customer may use, or it may curtail the entire supply of gas. This may be done at the discretion of the Village, if it deems it to be in the best interest of the Village, due to supply shortages, operational problems, or any other reasons deemed appropriate. (Ord. 96-12, 7-1-96)

8-2-4: **SERVICE LINE INSTALLATION FEE:** Upon approval of an application for natural gas service, a fee of one thousand one hundred sixty dollars (\$1,160.00) for the installation of said service line shall become due and payable to the Village. The fee for commercial or industrial gas service lines shall be computed on a "time and material" basis. (Ord. 96-12, 7-1-96; amd. Ord. 03-02, 7-7-03; amd. Ord. 05-43, 2-6-06; amd. Ord. 07-32, 9-17-06; amd. Ord. 07-57, 2-4-08; amd. Ord. 09-41, 3-15-10; amd. Ord. 13-29, 2-3-14)

8-2-5: **SPECIAL CHARGE FOR GAS MAIN TAP-INS:** A charge for the right to connect to a gas main of five dollars (\$5.00) per front foot of any land shall be due and payable before any connection is made. This charge shall apply to all gas mains now in existence, as well as those which may from time to time be constructed in the future. This Section shall not apply to any gas main where the cost of same has been paid for by a subdivider or owner, and the Village has otherwise agreed to no further reimbursement. (Ord. 96-12, 7-1-96; amd. Ord. 05-43, 2-6-06)

### ***Information Required For Natural Gas Application:***

- **Capacity Information:** BTU Input Rating of individual gas appliances and equipment (These figures are found on badges attached to each appliance)
- **Desired Pressure:** Normal Residential Pressure is 7"W.C. or ¼ PSI
- **Diagram of Property:** Showing preferred location for gas meter, as well as any underground structures, such as sump pump lines, buried downspouts, etc.
- **Additional Information Refer To:** "Standards for Gas Meter Installation and Customer Piping Requirements"
- **Application / Connection Fees:** Shall accompany application
- **Copy of "Natural Gas Service Application" follows**

**NATURAL GAS SERVICE APPLICATION**

***Morton Municipal Gas -- Morton, Illinois***

*(Revised 08/2012)*

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_ Lot #: \_\_\_\_\_ Appl. No.: \_\_\_\_\_  
(For Village Use)

**EQUIPMENT:** The following described equipment/appliances will be operated with natural gas:

_____	rated at _____	BTU/Hour (Input Rating)
_____	rated at _____	BTU/Hour (Input Rating)
_____	rated at _____	BTU/Hour (Input Rating)
_____	rated at _____	BTU/Hour (Input Rating)
_____	rated at _____	BTU/Hour (Input Rating)

**TOTAL:** \_\_\_\_\_ BTU/Hour (Input Rating)

**Desired Pressure** (if other than normal 7" w.c. (1/4 psi): \_\_\_\_\_ ,, PSI ,, in. w.c.

**Note:** Service size, meter/regulator equipment, and any time/material estimates are designed and based on the above information. The Village shall not be liable for improper design, or added costs, if above information is not accurate. Applicant agrees to make a new application for any additional equipment or appliances to be added to his gas service after this application. The addition of equipment or appliances with total BTU input greater than that shown herein, without the filing and approval of a new application, shall constitute cause for total discontinuance of natural gas service by the Village.

**APPLICATION / CONNECTION FEES:** A fee of **\$1160.00** shall accompany each application for natural gas service for residential customers. Said fee shall include the installation cost of the service line (up to 60 feet), meter set (up to 500 scfh), as well as filing fees and any applicable utility taxes. Service line installation cost shall include an additional \$1.00 per foot in excess of **60 feet** and/or any addition costs required because of addition customer load in **excess of 500 scfh** or desired pressure in excess of **7" w.c.**

The fee for larger, commercial, and industrial gas service shall be computed on a "Time and Material" basis. In addition, a charge of **\$5.00** per front foot of property for the right to tap-in to the gas main shall be due and payable before any connection is made. This charge, however, shall not apply to any gas main where the cost of same has been paid by the sub divider or owner.

**INSTALLATION OF SERVICE:** A gas service may only be installed by employees or agents of the Village of Morton. Scheduling of a new gas service installation will be based upon a "first come, first served" basis, considering the site and location is in a satisfactory condition for the work to be performed. The site must be rough graded to the final elevation and free of materials, vehicles, equipment, and debris. The Village of Morton retains the right to suspend gas service installation during times when weather factors may prohibit safe installation practices (e.g., extreme cold conditions, frost, snow, ice, etc.). Temporary gas service ***is not*** available and contractors requiring heat during construction should seek other alternative sources.

Appl. No.: \_\_\_\_\_  
(For Village Use)

**LANDSCAPING:** The applicant hereby agrees to re-landscape including seeding or sodding, any areas excavated and backfilled by the Village, and to hold the Village harmless for any subsidence and/or sinking of any excavated area on his property.

**EASEMENTS:** The applicant, by the execution hereof, grants unto the Village, the right to install and maintain the gas service line on the property to be served by said line and the right to extend along such property for the extension of mains and the making of other service connections from the same gas service line.

**DIAGRAM:**

Applicant should submit a drawing, and/or, a dimensioned diagram of the premises for which the natural gas service is being requested. Indicate the preferred location for the gas meter, as well as any underground structures, such as, sump pump lines, buried downspouts, etc.

**[The Village assumes no responsibility for damage done to unmarked underground obstacles.]**

**Note: All gas meter locations subject to approval by the Superintendent of Gas Distribution. Refer to "Standards for New Gas Meter Installation and Customer Piping Requirements".**

**RULES AND REGULATIONS; PART OF CONTRACT:** All of the rules and regulations concerning the Village's natural gas system in Sec. 8-2 of the Village Municipal Code, are incorporated and made a part hereof, and shall be binding on every gas customer and landlord.

\_\_\_\_\_ I have received a copy of the: "**Standards for Gas Meter Installation  
(Initial) and Customer Piping Requirements**"

I agree to all conditions, rules, and regulations concerning this application for natural gas service.

Signed: (Owner) \_\_\_\_\_ Date: \_\_\_\_\_

(Tenant) \_\_\_\_\_ Date: \_\_\_\_\_

Connection Fee Collected: \$ \_\_\_\_\_ Additional Meter: \$ \_\_\_\_\_  
Main Tap-in Fee Collected: \$ \_\_\_\_\_ Other: ( ) \$ \_\_\_\_\_

Application approval given this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

By: \_\_\_\_\_  
(Village Agent)