



CHECK LIST FOR Residential Building Permits R-1 and R-2 Zoning Title 10, Chapter 5: Residential Districts

Welcome to Morton and thank you for considering our community for your new residence. This guide is a summary of Village code requirements and is intended to assist you in providing the documentation necessary to receive a building permit for a single – family home or duplex. Should you have any questions please contact Roger Spangler the Village Planning and Zoning Officer.

Contact:

Village of Morton, Roger Spangler: Planning and Zoning Officer
(309) 266-5361 Ext. 240

www.morton-ilcode.com/codebook/chapters/Title10.pdf

The following items are required to obtain a building permit:

- Complete set of house plans
- Site plan that shows the house situated on the lot with the dimensions to the front, rear and side property lines, drive location with width indicated and distance from property the side line
- Grading plan that shows existing grades and final grades
- Erosion control requirements will need to be satisfied
- Total BTU load for gas and location of the gas meter shown on plans submitted
- Size and location of decks and or patio's shown on plans submitted
- REScheck, Energy Code Requirement based on plans submitted. Note that a blower door test will need to be performed prior to the Final Certificate of Occupancy being issued
- On site meeting for a brief walk thru with Village Staff covering grading, location of the gas meter, condition of curb and walks prior to issuing of the permit
- List of contractors starting with General, Electrical, Plumbing, HVAC, Concrete and Excavating
- Note we will also need the State License numbers for the roofing and plumbing contractors