

**ORDINANCE NO. 16-23**

**AN ORDINANCE MAKING AMENDMENTS REGARDING THE POSITION OF  
DEPUTY VILLAGE CLERK TO  
TITLE ONE CHAPTER SEVEN OF THE MORTON MUNICIPAL CODE**

**WHEREAS**, the Morton Municipal Code was duly adopted by the Corporate Authorities of the Village of Morton on March 2, 1970 and was duly published in book form; and

**WHEREAS**, the Village Administrator has recommended certain amendments and modifications to the existing provisions of the Morton Municipal Code regarding the establishment of the position of Deputy Village Clerk.

**NOW THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MORTON**, Tazewell County Illinois as follows:

**SECTION 1:** Chapter 7 of Title 1 of the Morton Municipal Code is hereby amended by inserting a new Section 1-7-6, which shall be as follows:

Section 1-7-6:     **Deputy Clerk Authorized; Appointment; Powers:** The Clerk may appoint up to two Deputy Clerks, who shall serve for an at-will term, at the pleasure of the Clerk. The Clerk shall have the sole and exclusive authority to appoint any Deputy Clerk. A Deputy Clerk shall not be required to be a resident of the Village. The powers and duties of the Deputy Clerk shall be exercised only (a) upon the direction of the Clerk, or (b) when the Corporate Authorities have determined by resolution that the Clerk is temporarily or permanently incapacitated to perform the functions and duties of the office of Village Clerk. A Deputy Clerk shall have the power to execute all documents required by law to be executed by the Clerk and may affix the seal of the Clerk wherever required. In signing any document, a Deputy Clerk shall sign the name of the Clerk with the word "By" and the Deputy Clerk's own name and the words "Deputy Clerk". When a Deputy Clerk's signature is duly authorized as provided in this section and is affixed by a Deputy Clerk in a manner prescribed in this section in any document, including but not limited to contracts, bonds or other obligations of the municipality, the document shall have the same effect as if the document had been signed by the Clerk in person.

**SECTION 2:** If any section or part of this Ordinance is held invalid, it shall not affect the validity of the remainder of this Ordinance.

**SECTION 3:** This Ordinance shall take effect immediately after its passage and approval as provided by law.

**PASSED AND APPROVED** AT A REGULAR MEETIN OF THE President and Board of Trustees of the Village of Morton this 5th day of July, 2016; and upon roll call the vote was as follows:

**AYES:** *Belsley, Blunier, Daab, Deer, Hermann, Kaufman*  
**NAYS:** *None*  
**ABSENT:** *None*  
**ABSTAINING:** *None*

**APPROVED** this 5<sup>th</sup> day of July, 2016.

*R. Rainson*

**Ron Rainson**  
President of the Board of Trustees

**ATTEST:**

*Joseph A. Nohl*

**Joseph A. Nohl**  
Village Clerk

